



KENOSHA JOINT SERVICES

PUBLIC SAFETY SUPPORT SERVICES

Sheriff • Police • Fire • EMS

1000 55th Street • Kenosha, WI 53140
Website: www.kenoshajs.org • Phone: (262) 605-5050

A G E N D A

KENOSHA JOINT SERVICES BOARD MEETING

February 25, 2020

4:30 P.M. Kenosha County Safety Building

1000 55th Street

Kenosha Joint Services Conference Room

- I. Call to Order
- II. Roll Call
- III. Citizen Comments
- IV. Approval of Minutes from Open Session – January 28, 2020
- V. Joint Services Report
 - a. Director's Report
 - b. Administration
 - c. Communications
 - d. Records
 - e. Fleet Maintenance
 - f. Evidence/Identification
 - g. Information Technology
 - h. Overtime Report
 - i. Financial Statements
- VI. Items for Board Review and Action
 - a. Evidence Rooms Remodel
 - i. Status Update
 - b. TraCS Interface
 - i. Status Report
 - c. Kenosha Joint Services Towing Contract
 - i. Jensen Inc. Company
 1. Discussion and Possible Action
 - d. Request to Approve
 - i. MOU Bristol Fire and Kenosha Joint Services
 1. New World Systems – Fire Mobile
 - a. Discussion and Possible Action
 - e. Request to Transfer Funds
 - i. Budget Transfers – Year End Budget Amendments
 1. Discussion and Possible Action
- VII. Board Member Comments
- VIII. Adjournment

KENOSHA JOINT SERVICES BOARD

January 28, 2020

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in the Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, County Chief of Staff Jennie Tunkieicz, City Administrator Randall Hernandez, Chief of Police Daniel Miskinis, County Supervisor Monica Yuhas, Board Member Mark Modory and Youth in Governance members Gabrielle Wellman and Tyler Andrews.

The **Member not in Attendance** were City Alderman Rocco LaMacchia Sr.

Under **Citizen Comments**, there were none.

Under **Approval of Minutes of Open Session Held on December 10, 2019**, Ms. Tunkieicz made a motion to approve the minutes and Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Director's Report**, Director Genthner reported that within the Board packet are the scheduled 2020 meeting dates and that he would be happy to address any questions regarding his report.

The Board accepted the information as presented.

Under **Evidence Room Remodel**, Evidence Manager Mark McMullen reported that they have begun the Evidence Room Remodel project. During the previous week, contractors set up temporary fencing in the basement garage, set up shelving, lighting, and cameras and moved all of the evidence into the temporary storage. Mr. McMullen presented pictures of the temporary storage and rooms to be remodeled to the Board and reported that they are currently within budget and ahead of schedule.

Mr. McMullen reported that the estimated completion date for construction is the end of March. At that time, they will start to transfer the evidence back into the department. Director Genthner reported they are planning to have all evidence transferred by mid-July.

The Board accepted the information as presented.

Under **TraCS Interface**, Assistant Director Nielsen reported that they have a signed agreement with Tyler Technologies to install the update. Currently, they are waiting on an implementation date and are on track for completing the upgrade. A brief discussion ensued.

The Board accepted the information as presented.

Under **Kenosha Joint Services IT Contract**, Director Genthner reported that they are entering the last year of a three year contract with Comsys. Within the terms of the contract, it allows for the contract to be extended by mutual agreement.

Director Genthner reported that the Kenosha Joint Services' departments are pleased with Comsys's performance and has reached out to the KPD and KSD for an opinion on the services they are provided. Both agencies stated that Comsys is responsive to agency needs.

Director Genthner is requesting to enter into negotiations with Comsys and look at extending the contract by an additional three years. He is looking to complete the negotiations over the next two months.

Ms. Tunkieicz made a motion to approve and Mr. Modory seconded the motion. Motion approved unanimously.

Under **Review Section 3.01.18 (6) Future Modifications of Formula of the IGA**, Director Genthner reported that they received a letter from City Administrator Randall Hernandez. Ms. Tunkieicz reported that she spoke with Mr. Hernandez on the previous Friday regarding reviewing the current IGA contract. Mr. Hernandez reported that they are requesting an objective financial review of the IGA agreement as it has been twelve years since the last review. A brief discussion ensued.

The Board accepted the information as presented.

Under **Request to Amend Kenosha Joint Services Financial Policy**, Director Genthner reported that they have updated the financial policy per the request of Chief Miskinis during the previous meeting. The amendment will allow the Director to make certain budgetary adjustments within set parameters along with some other minor adjustments.

Chief Miskinis made a motion to approve and Mr. Hernandez seconded the motion. Motion approved unanimously. A signature document approving the amendments to Resolution 08-01 was distributed for Board approval.

Under **Request to Carryover Funds**, Director Genthner requested to carryover \$12,321.11 in funds from 2019 to 2020. He would like to have these funds available for any unforeseen software maintenance fees or expenses that arise with the Cisco receipting software.

Ms. Yuhas made a motion to approve and Chief Miskinis seconded the motion. Motion approved unanimously.

Under **Board Member Comments**, there were none.

At 4:57 p.m., Ms. Tunkieicz made a motion for **Adjournment** and Mr. Modory seconded the motion. Motion approved unanimously.



KENOSHA JOINT SERVICES

PUBLIC SAFETY SUPPORT SERVICES

Sheriff • Police • Fire • EMS

1000 55th Street • Kenosha, WI 53140
Website: www.kenoshajs.org • Phone: (262) 605-5050

ADMINISTRATION

Thomas W. Genthner
Director

Joshua D. Nielsen
Assistant Director

Francine I. Hooper
Finance Assistant

Beverly M. Sebetic
Human Resources Coordinator

MANAGEMENT

Michael S. Blodgett
Dispatch/Communications

Stephanie W. Lorenzo
Records/Public Counter

Patrick W. Sepanski
Fleet Maintenance

Mark D. McMullen
Evidence/Identification

TO: Kenosha Joint Services Board

JSM 20-023

FROM: Tom Genthner

REFERENCE: Kenosha Joint Services - Board Report

DATE: February 20, 2020

DIRECTOR'S REPORT:

On February 9, Telecommunicator Brittany Mercurio answered a 911 call in reference to a 2-day old infant that was not breathing. Telecommunicator Mercurio quickly provided CPR instructions to the caller who followed those instructions until Kenosha Sheriff's Department Deputy Michael Colaluca arrived. Shortly after the arrival of the deputy, the child was breathing on its own.

The following is a brief excerpt from the February 10 Kenosha News article from Deputy Colaluca: "My part in the whole scheme of things was really quite small," he said, saying the dispatcher worked to calm the frantic new mother and talked her through the process of doing back blows before the deputy arrived. "I wouldn't have been able to do what I was able to do if it wasn't for dispatch and the mother."

Congratulations to Brittany for her outstanding service!

On March 12 Kenosha Joint Services will be participating in the Kenosha County Career Pathways (KCCP) program. The program invites high school seniors to investigate careers in local government through personal contact with our leaders. Students are nominated by their high school.

Groups of students from each Kenosha County high school will visit a particular department or division one morning or afternoon per week. Departments will interact with the students based on the program criteria for that department.

We will first be hosting students from Bradford High School. Managers and telecommunicators will be presenting information about their departments.

Kenosha Joint Services – Board Report

ADMINISTRATION DEPARTMENT:

Administration (4 full-time and 1 part-time position): All positions filled.

Communications (40 full-time positions): Four telecommunicator vacancies. Welcome to three new candidates. They are Ryan Echtenacher on February 6, followed by Kenneth Totten and Peace Wenzel on February 13. We wish the candidates much success in their new positions.

- A new recruiting effort began on February 5 and will close on March 1. We will be attending the UW-Parkside Career Fair on February 26.

Records (21 full-time positions): All positions filled. Clerk Patricia Palmer submitted her resignation notice effective for February 1. We wish Patricia well in her future endeavors. We have filled the resulting vacancy with an internal transfer from the Evidence/Identification Department. This will take effect on March 9.

Fleet Maintenance (7 full-time and 1 part-time position): All positions filled.

Evidence/Identification (8 full-time positions): One vacancy. Technician Alma Herek will be returning to the Records Department on March 9. An eligibility list is available and we are working through that process.

COMMUNICATIONS:

Kristen Hensley and Samantha Mason continue in their KPD dispatch training. This is their final phase of training. Both have completed their KSD, Call Take and Fire training. It is still anticipated they will complete their training sometime in early March. Upon completion of this phase they will be fully qualified telecommunicators.

Andrea Lott continues in her Call Take training. This is her first phase of training. She is anticipated to complete her training in November.

Jessica Cutler continues in Fire Training. She has completed her Call Take training and is anticipated to complete her training in October.

Ryan Echtenacher, Kenneth Totten and Peace Wenzel have joined the dispatch team. They have begun their initial academic training with Training Officer Ursula Swift.

Work on replacement of the Radio Console System continues. Communications staff continue to work with the vendor to secure building access for those who will be involved in the project. Functional testing of the new system as well as the new simulcast system is scheduled for February 25 and 26 at the Baycom facility in Madison. This is the first step in making sure both systems will work correctly once they are installed. Communications department staff will be attending this testing.

Kenosha Joint Services – Board Report

In January, a total of 4,205 9-1-1 calls were received by the communications department with 96% of these calls answered in under 10 seconds, and 99% in under 15 seconds. There were 17,647 non-emergency calls handled in the same period. There were also 20 text messages received during this time.

RECORDS:

Since the interface between New World System and the Kenosha Sheriff's TraCS software stopped working in April 2019, Records clerks have been manually entering accidents into the New World System, as time permits. As of January 31, there have been 1,151 accident reports manually entered into the New World System for the Kenosha Sheriff's Department.

In preparation of our transition to Incident Based Crime Reporting, training programs are being created for all records clerks, and more in-depth training is being created for records clerks that perform case review as one of their primary job functions.

Case Review Clerks are responsible for reviewing all cases and all reports that pass through the Records Department to make sure all crime reporting fields within the New World System software have been completed. The case review process ensures that all monthly crime reporting statistics submitted to the Wisconsin Department of Justice are accurate and complete.

Records clerks cancelled 148 warrants that were recalled from Circuit Court and Municipal Court in the month of January. When these cancellation lists come over from the courts, it is an involved task, and it has to be completed right away.

There were a total of two (2) overtime hours used in January.

FLEET MAINTENANCE:

The fleet maintenance staff continue vehicle maintenance and repair as scheduled. There were a total of 508 maintenance and repair lines performed during the month of January.

Up-fitting for both the Sheriff and Police department continue. Preparations continue to accommodate new vehicle platforms for both departments. This includes new equipment and fitment.

Kenosha Joint Services – Board Report

There were a total of 620 automatic car washes in the month of January.

Car Washes: Indicates a total number of vehicles in all agencies cleaned utilizing the automatic car wash.



EVIDENCE/IDENTIFICATION DEPARTMENT:

The LiveScan replacement project is ongoing. On February 14, Matt Moran, the project manager from DataWorks Plus emailed a project update. The update included the following:

- No timeline was provided for installation although we anticipate implementation to start by the end of February.
- The databases allowing for communication between the LiveScan and the state of Wisconsin have been developed.
- DataWorks Plus is loading that database and configurations onto our server and the two new LiveScan machines.
- During the next phase, DataWorks Plus will ship the LiveScan machines so installation, testing and training can proceed.

The Evidence Room Renovation Project is ongoing. Demolition is complete. During the past month, different trades have worked on HVAC, plumbing, electrical and general construction. As part of a County project, all the vertical cast iron piping throughout the evidence room was replaced. The project is on schedule and remains within budget.

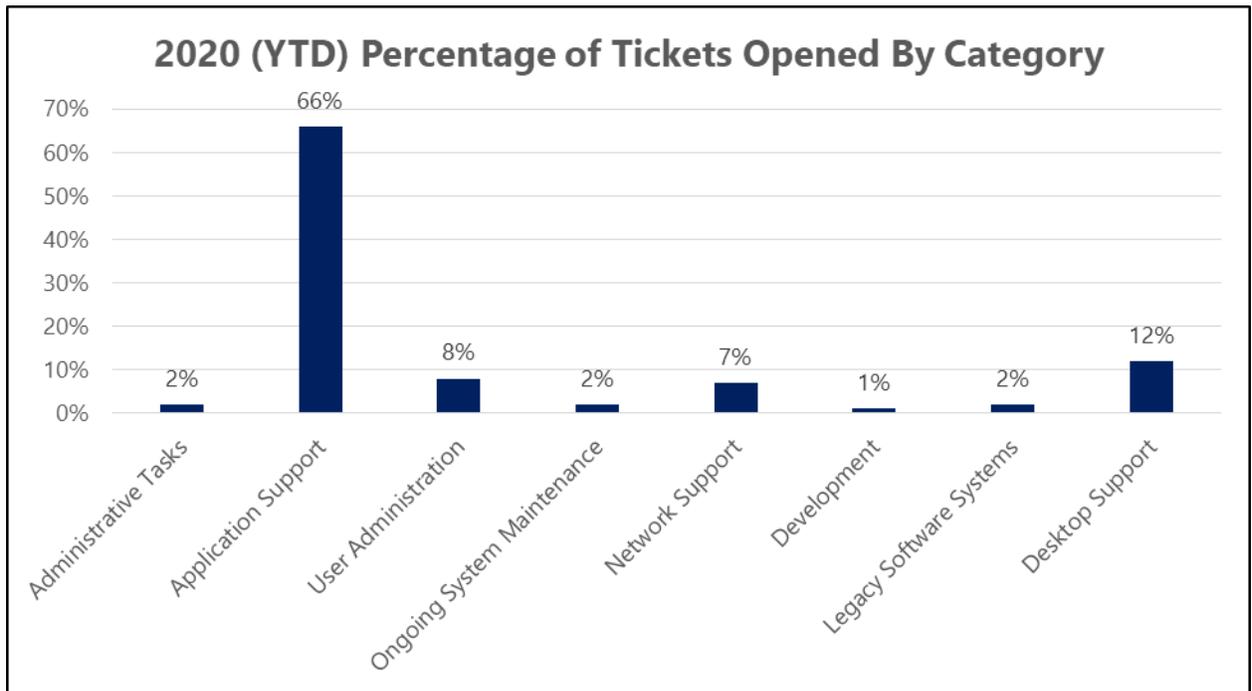
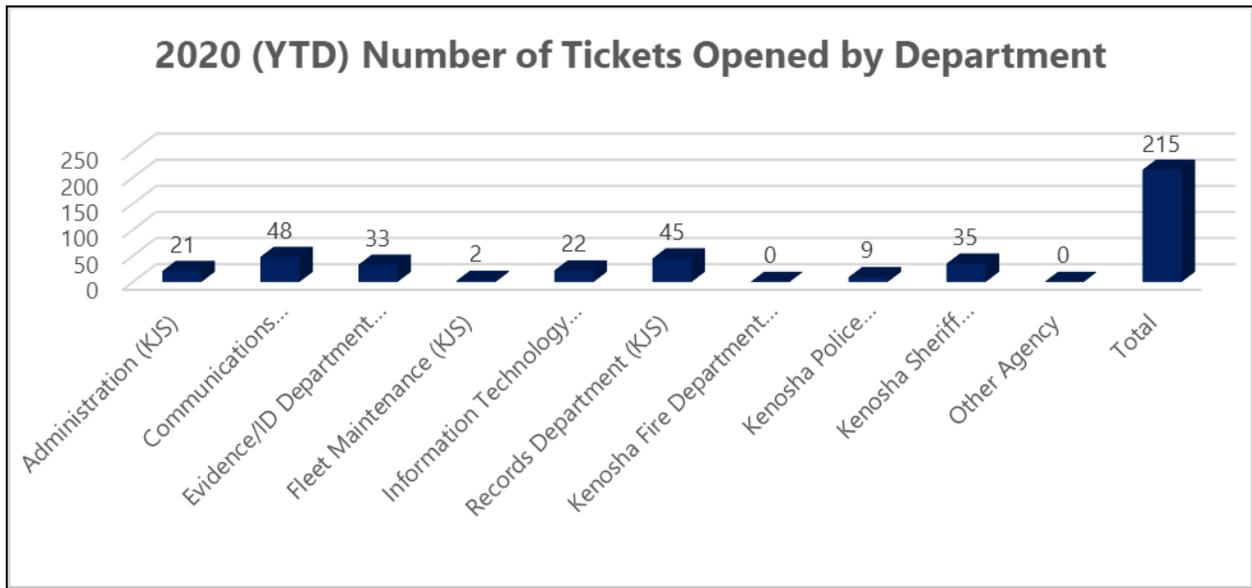
In September 2020, the evidence towing contract with Jensen's Towing will expire. The Kenosha County Sheriff's Department, Kenosha Police Department and Kenosha Joint Services Communication's Department were consulted as to the satisfaction in reference to the services provided by Jensen's Towing. All agencies were satisfied with the services.

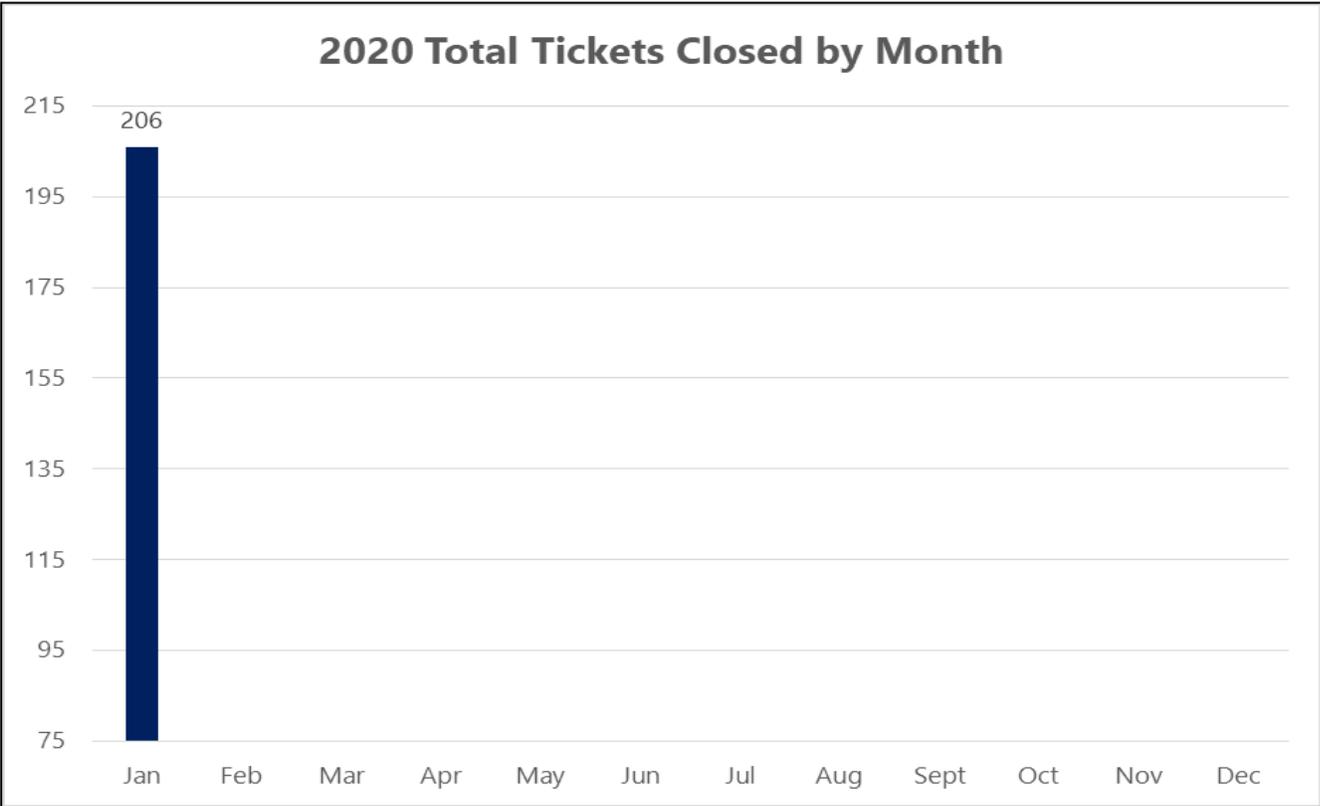
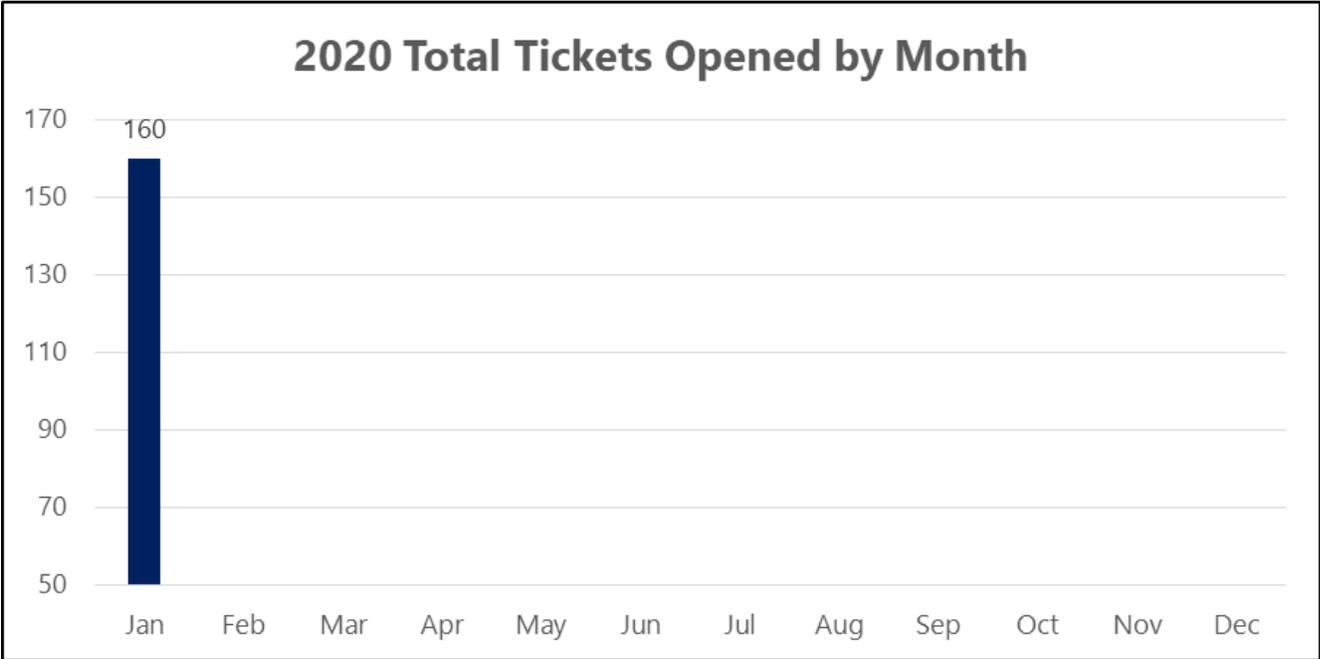
Kenosha Joint Services – Board Report

INFORMATION TECHNOLOGY DEPARTMENT:

- Livescan Replacement Project
 - In Progress: Building and configuring new Livescan server and edit workstations
- Zimbra Email Server
 - Complete: Zimbra server operating system upgrade completed. Planning for migration of email to new server
- Consolidate Switches and Networking Devices
 - In Progress: Upgrade client switches in telco room and third floor data center, cleanup cabling
- Cybersecurity Training
 - Ongoing: Knowledge reassessment sent out on Feb 14
- Municipal Court to New World Systems Interface
 - In progress: City IT completed rewriting their portion of the interface to fix their issue of old dispositions being transmitted on 2/13/20. We will continue to monitor the files for any issues
- Second-factor Authentication for Mobile and Remote Access
 - In Progress: Agency enrollment and go-live set for March 2020
- Department of Administration (DOA) Network Security Audit
 - Complete: Network Scan completed
 - Complete: Analyzing results of scan
- UCR to IBR Reporting Migration
 - Complete: Training
 - In Progress: Installation of new Mobile forms scheduled February 2020
- Mideo Digital Evidence Management System Server
 - In Progress: Migrate Mideo from physical server to virtual server
 - In Progress: Schedule switchover from physical server to virtual server
- Windows 10 Upgrade
 - In Progress: Upgrade from Windows 7 to Windows 10
- Windows Server Security Updates
 - Complete: Applying critical Windows security patches to Windows Servers

Kenosha Joint Services – Board Report



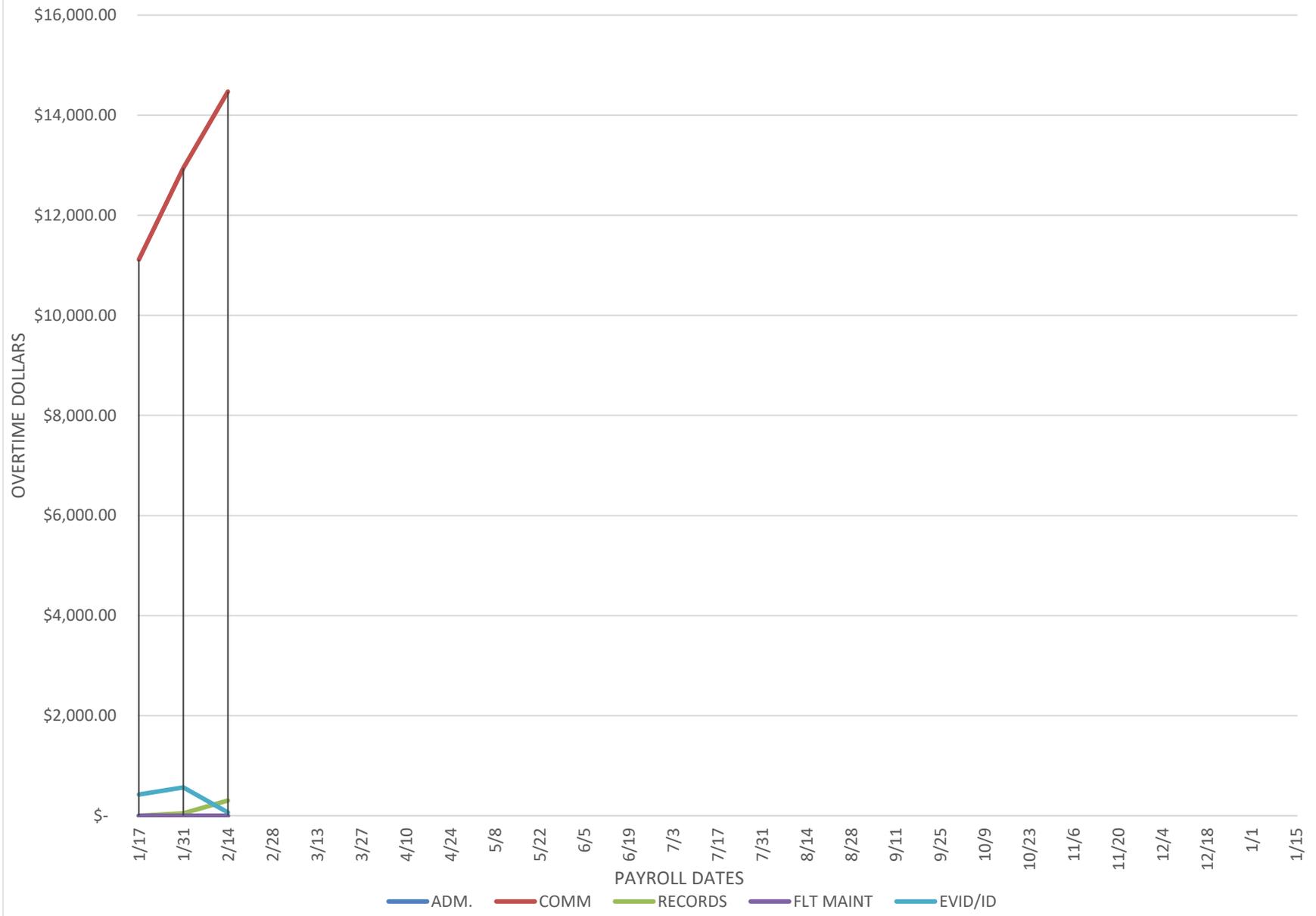


**KENOSHA JOINT SERVICES
KENOSHA, WISCONSIN
2020 - OVERTIME REPORT**

	HOURS PAYROLL	EARNINGS PAYROLL	HOURS PAYROLL	EARNINGS PAYROLL	HOURS PAYROLL	EARNINGS PAYROLL
	1/1 - 1/11/20	1/1 - 1/11/20	1/12 - 1/25/20	1/12 - 1/25/20	1/26 - 2/8/20	1/26 - 2/8/20
Administration	0.00	\$ -	0.00	\$ -	0.00	\$ -
Communications	297.00	\$ 11,115.36	352.80	\$ 12,943.73	389.50	\$ 14,473.09
Records	0.00	\$ -	1.60	\$ 46.59	8.30	\$ 304.35
Fleet Maintenance	0.00	\$ -	0.00	\$ -	0.00	\$ -
Evidence/ID	0.50	\$ 421.67	15.50	\$ 566.32	1.80	\$ 65.20
	297.50	\$ 11,537.03	369.90	\$ 13,556.64	399.60	\$ 14,842.64

	TOTAL HRS. FROM 1/1/2020	TOTAL PAY FROM 1/1/2020	AVRG HRS	AVRG PAY	AVERAGE HOURLY RATE	ACCOUNT	PERCENT
	<u>THRU 12/31/20</u>	<u>THRU 12/31/20</u>	<u>PER PAY PR</u>	<u>PER PAY PR</u>	<u>FOR OT</u>	<u>BALANCES</u>	<u>EXPENDED</u>
Administration	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	
Communications	1039.30	\$38,532.18	38.49	\$1,427.12	\$37.08	\$134,619.82	22%
Records	9.90	\$350.94	0.37	\$13.00	\$35.14	\$34,846.06	1%
Fleet Maintenance	0.00	\$0.00	0.00	\$0.00	\$0.00	\$20,211.00	0%
Evidence/ID	<u>17.80</u>	<u>\$1,053.49</u>	<u>0.66</u>	<u>\$39.02</u>	<u>\$59.12</u>	<u>\$34,381.51</u>	3%
Joint Services Total	1067.00	\$39,936.61	39.52	\$1,479.13	\$37.43	\$224,058.39	

2020 OVERTIME



JOB NAME: JVNSUMM
 PROGRAM ID. FVN078
 RUN DATE 1/30/20

TIME 14:31:55

KENOSHA JOINT SERVICES
 DISBURSEMENT JOURNAL

START DATE FOR SUMMARY: 1/01 END DATE FOR SUMMARY: 1/31

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
44505	1/02	POMPS TIRE SERVICE	150-00-12530-000-000	MISC TIRE PURCHASES	2,920.00
			150-00-12530-000-000	MISC TIRE PURCHASES	2,920.00
			150-00-12530-000-000	MISC TIRE PURCHASES	491.44
			150-00-12530-000-000	MISC TIRE PURCHASES	460.00
			150-00-12530-000-000	MISC TIRE PURCHASES	293.32
			150-00-12530-000-000	MISC TIRE PURCHASES	138.34
			150-00-12530-000-000	MISC TIRE PURCHASES	72.00
			150-00-12530-000-000	MISC TIRE PURCHASES	45.51
			150-00-12530-000-000	MISC TIRE PURCHASES	12.00
			150-00-12530-000-000	MISC TIRE PURCHASES	10.50
			 CHECK TOTAL	7,363.11
44506	1/02	EBSO, INC. (DBA:GGG)	150-00-21787-000-000	PR 01/03/20	710.63
44507	1/02	GOVERNMENTJOBS.COM, INC.	150-01-50004-206-000	2020 SUBSCRIPTION	5,995.00
			150-01-50004-206-000	2020 SUBSCRIPTION	3,534.62
			150-01-50004-225-000	2020 SUBSCRIPTION	995.00
	 CHECK TOTAL	10,524.62		
44508	1/02	METROPOLITAN LIFE INSURANCE	150-00-21795-000-000	PR 01/03/20	1,184.09
44509	1/02	NATIONWIDE RETIREMENT	150-00-21793-000-000	PR 01/03/20	2,078.40
44510	1/10	POLICE & FIRE CREDIT UNION	150-00-21784-000-000	PR 01/03/2020	4,741.00
44511	1/16	AT&T MOBILITY	150-01-50002-212-000	ANNUAL WIRELESS	52.00
44512	1/16	COMMUNITY INSURANCE CORP	150-01-50004-220-000	ADTL MED PYMNT INS	150.00
44513	1/16	EBSO, INC. (DBA:GGG)	150-00-21787-000-000	P 01/17/20	732.15
44514	1/16	IDEMIA IDENTITY & SECURITY	150-01-50007-212-000	'20 SUPPORT AGRMNT	144.00
44515	1/16	JAMES IMAGING SYSTEMS, INC.	150-01-50003-324-000	REC #803688	472.66
			150-01-50007-324-000	E/I #1012251	184.07
			150-01-50002-324-000	COMM #957171	158.78
			150-01-50001-324-000	ADMIN #955959	158.78
	 CHECK TOTAL	974.29		

JOB NAME: JVN SUMM
 PROGRAM ID. FVN078
 RUN DATE 1/30/20

TIME 14:31:55

KENOSHA JOINT SERVICES
 DISBURSEMENT JOURNAL

START DATE FOR SUMMARY: 1/01 END DATE FOR SUMMARY: 1/31

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
44516	1/16	JANNA ACCESS LLC	150-01-50007-212-000	'20 SUPPORT	695.00
44517	1/16	JOSHUA ACETO	150-01-50006-303-000	TOOL REIM-JA	225.00
			150-01-50006-303-000	BOOT REIM - JA	62.00
			 CHECK TOTAL	287.00
44518	1/16	METROPOLITAN LIFE INSURANCE	150-00-21795-000-000	PR 01/17/20	1,202.52
44519	1/16	NATIONWIDE RETIREMENT	150-00-21793-000-000	PR 01/17/20	2,072.26
44520	1/16	NENA	150-01-50002-205-000	BERNAIS-2020	142.00
44521	1/16	POLICE & FIRE CREDIT UNION	150-00-21784-000-000	PR 01/17/20	4,791.00
44522	1/16	RON TURLEY ASSOCIATES, INC.	150-01-50006-211-000	'20 SAAS RENEWAL	5,760.00
44523	1/16	SEBASTIAN KAWKA	150-01-50007-301-000	REPLACE LOCKS	10.31
44524	1/16	SECURIAN FINANCIAL GROUP INC	150-00-21786-000-000	FEB'20	957.70
			150-01-50002-124-000	FEB'20	248.31
			150-01-50003-124-000	FEB'20	154.80
			150-01-50007-124-000	FEB'20	86.41
			150-01-50006-124-000	FEB'20	78.80
			150-01-50001-124-000	FEB'20	51.78
			 CHECK TOTAL	1,577.80
44525	1/16	THOMAS WIERCINSKI	150-01-50006-303-000	TOOL REIM-TW	225.00
44526	1/16	TYLER TECHNOLOGIES	150-01-50008-206-000	'20 ESCROW	1,275.71
44527	1/16	ACCURATE PRINTING CO INC	150-01-50001-309-000	24 2020 KJS BUDGETS	320.00
			150-01-50004-309-000	4M 154-14 CRIME VICT	198.00
			150-01-50004-309-000	2,500 111-18 WAIVER	172.00
			150-01-50004-309-000	2,500 133-19 CONSENT	172.00
			150-01-50001-309-000	3M 151-15 GREEN ABSE	148.00
			150-01-50001-309-000	1M KWIK-TAK #10 ENV	148.00
			150-01-50004-309-000	5M 144-19 CASE NO.	117.00
			 CHECK TOTAL	1,275.00
44528	1/16	ADP LLC	150-01-50004-216-000	THRU 12/28/19	679.38

JOB NAME: JVNSUMM
 PROGRAM ID. FVN078
 RUN DATE 1/30/20

TIME 14:31:55

KENOSHA JOINT SERVICES
 DISBURSEMENT JOURNAL

START DATE FOR SUMMARY: 1/01 END DATE FOR SUMMARY: 1/31

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
44529	1/16	AT&T MOBILITY	150-01-50003-212-000	DEC'19	29.73
			150-01-50007-212-000	DEC'19	19.78
			150-01-50006-212-000	DEC'19	9.96
			 CHECK TOTAL	59.47
44530	1/16	AUCA CHICAGO MC LOCKBOX	150-01-50006-320-000	THRU 12/31/19	538.55
			150-00-12530-000-000	THRU 12/31/19	181.00
			 CHECK TOTAL	719.55
44531	1/16	BLACK DIAMOND SOLUTIONS INC	150-01-50008-520-000	DISKS DELL COMPELLEN	4,725.00
44532	1/16	BUMPER TO BUMPER AUTO PARTS	150-00-12530-000-000	THRU 12/31/19	1,785.10
			150-01-50006-305-000	2%DISC PD W/IN TERMS	35.71CR
			 CHECK TOTAL	1,749.39
44533	1/16	CARQUEST AUTO PARTS	150-00-12530-000-000	THRU 12/31/19	2,255.84
			150-01-50006-305-000	THRU 12/31/19	485.64
			150-01-50006-305-000	2%DISC PD W/IN TERMS	54.83CR
			 CHECK TOTAL	2,686.65
44534	1/16	CDW-G	150-01-50007-301-000	CD/R&BLK TONER	209.94
			150-01-50003-301-000	8EA VESA MOUNT	174.08
			150-01-50008-301-000	3EA DDR3	54.66
			150-01-50008-301-000	3EA KINGSTON 2GB	31.89
			150-01-50003-301-000	1EA VESA MOUNT	21.76
			 CHECK TOTAL	492.33
44535	1/16	CHESTER ELECTRONIC SUPPLY	150-01-50006-305-000	HEATSHANK TUBING	7.00
44536	1/16	CLASSIC CARE PRODUCTS	150-01-50006-308-000	THRU 12/31/19	2,379.25
			150-00-12530-000-000	THRU 12/31/19	159.00
			 CHECK TOTAL	2,538.25
44537	1/16	COMPLETE OFC OF WISCONSIN	150-01-50003-301-000	03 THRU 12/31/19	5,441.37
			150-01-50006-301-000	06 THRU 12/31/19	176.76
			150-01-50001-301-000	01 THRU 12/31/19	174.46
			 CHECK TOTAL	5,792.59
44538	1/16	GENERAL FIRE EQUIP CO	150-00-12530-000-000	HAVIS COBRA SWING	5,401.50
			150-00-12530-000-000	HAVIS 8.5 TELESCOPE	2,041.00
			150-00-12530-000-000	HAVIS LAPTOP TOP MOU	882.54
			150-00-12530-000-000	SHIPPING	178.42
			 CHECK TOTAL	8,503.46

JOB NAME: JVNSUMM
 PROGRAM ID. FVN078
 RUN DATE 1/30/20

TIME 14:31:55

KENOSHA JOINT SERVICES
 DISBURSEMENT JOURNAL

START DATE FOR SUMMARY: 1/01 END DATE FOR SUMMARY: 1/31

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
44539	1/16	KENOSHA COLLISIONTEK	150-00-12530-000-000	PARTS THRU 12/31/19	130.00
44540	1/16	KENOSHA COUNTY DHS	150-01-50004-208-000	POSAGE DEC'19	223.82
44541	1/16	LANGUAGE LINE SERVICES INC	150-01-50002-212-000	NOV'19	308.04
			150-01-50002-212-000	DEC 2019	280.87
			 CHECK TOTAL	588.91
44542	1/16	MICROSYSTEMS INC	150-01-50003-209-000	IMAGING	6,829.61
44543	1/16	PALMEN GMC, BUICK	150-00-12530-000-000	THRU 12/31/19	97.91
44544	1/16	PALMEN MOTORS, DODGE CHRY	150-00-12530-000-000	THRU 12/31/19	297.35
44545	1/16	PORCARO FORD	150-00-12530-000-000	THRU 12/31/19	2,554.05
44546	1/16	PRIORITY DISPATCH	150-01-50002-301-000	UPDATED ED-Q COURSE	208.00
44547	1/16	SHRED-IT USA	150-01-50003-212-000	3EA SHREDDING	52.50
			150-01-50002-212-000	2EA SHREDDING	35.00
			 CHECK TOTAL	87.50
44548	1/16	STAPLES BUSINESS ADVANTAGE	150-01-50003-301-000	03 THRU 12/31/19	4,147.51
			150-01-50002-301-000	02 THRU 12/31/19	759.39
			 CHECK TOTAL	4,906.90
44549	1/16	STEPHANIE FONTAINE	150-00-21791-000-000	REIM VISION PREMIUM	18.98
44550	1/21	COMSYS INC	150-01-50008-201-000	MIS SUPPORT	37,500.00
44551	1/21	OFFICE DESIGNS	150-01-50002-520-000	AERON CHAIRS - 1 MED	2,371.50
44552	1/21	CULLIGAN WATER TREATMENT	150-01-50007-212-000	2020 SERVICE	324.00
			150-01-50006-212-000	2020 SERVICE	324.00
			150-01-50003-212-000	2020 SERVICE	324.00
			150-01-50002-212-000	2020 SERVICE	324.00
			150-01-50001-301-000	2020 SERVICE	9.00
			 CHECK TOTAL	1,305.00
44553	1/21	ENERGY SOLUTION PARTNERS LLC	150-00-12531-000-000	UNLEADED FUEL	16,734.43

JOB NAME: JVNSUMM
 PROGRAM ID. FVN078
 RUN DATE 1/30/20

TIME 14:31:55

KENOSHA JOINT SERVICES
 DISBURSEMENT JOURNAL

START DATE FOR SUMMARY: 1/01 END DATE FOR SUMMARY: 1/31

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
44554	1/21	MARK MCMULLEN	150-01-50007-301-000	2EA PADLOCKS	29.98
44555	1/21	MIDEO SYSTEMS INC.	150-01-50007-212-000	MIDEO MAITENANCE 202	10,194.00
44556	1/21	NENA	150-01-50002-205-000	M.BLODGETT 2020	142.00
44557	1/28	AMAZON CAPITAL SERVICES INC	150-00-12530-000-000	D-LINE CABLE	55.98
			150-00-12530-000-000	DODGE REPLACE FIT	15.55
			150-01-50003-301-000	1EA BELKIN PORT CBL	11.95
			150-01-50003-301-000	CR 4EA BELKIN PT CBL	47.80CR
			 CHECK TOTAL	35.68
44558	1/28	CDW-G	150-01-50008-206-000	WOMBAT CYBERSECURITY	2,800.00
			150-01-50007-301-000	DVD+R/DVD-R/TONER	221.25
			150-01-50007-301-000	DVD+R/25GB/700MB	183.96
			 CHECK TOTAL	3,205.21
44559	1/28	CRAIG D CHILDS PHD SC	150-01-50004-223-000	PSYCH-ECH/TOT/WEN	1,485.00
44560	1/28	EBSO, INC. (DBA:GGG)	150-00-21787-000-000	PR 013120	713.38
44561	1/28	ESRI INC.	150-01-50008-206-000	ARCGIS DESKTOP STAND	5,950.00
44562	1/28	IAED	150-01-50002-211-000	RE-CERT SMITH	50.00
44563	1/28	IAPE	150-01-50007-205-000	2020 IAPE ELM	50.00
			150-01-50007-205-000	2020 IAPE HEREK	50.00
			150-01-50007-205-000	2020 IAPE RASCON	50.00
			150-01-50007-205-000	2020 IAPE PAYAN	50.00
			150-01-50007-205-000	2020 IAPE MESSERSMIT	50.00
			150-01-50007-205-000	2020 IAPE JUAREZ	50.00
			150-01-50007-205-000	2020 IAPE KAWKS	50.00
			150-01-50007-205-000	2020 IAPE-MCMULLEN	50.00
			 CHECK TOTAL	400.00
44564	1/28	JAMES IMAGING SYSTEMS, INC.	150-01-50002-324-000	COMM #957171	174.66
			150-01-50001-324-000	ADMIN #955959	174.66
			 CHECK TOTAL	349.32
44565	1/28	METROPOLITAN LIFE INSURANCE	150-00-21795-000-000	PR 013120	1,207.63

JOB NAME: JVNSUMM
 PROGRAM ID. FVN078
 RUN DATE 1/30/20

TIME 14:31:55

KENOSHA JOINT SERVICES
 DISBURSEMENT JOURNAL

PAGE 6

START DATE FOR SUMMARY: 1/01 END DATE FOR SUMMARY: 1/31

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
44566	1/28	MICROSYSTEMS INC	150-01-50003-209-000	IMAGING	6,739.01
			150-01-50003-209-000	IMAGING	4,755.43
			 CHECK TOTAL	11,494.44
44567	1/28	NATIONWIDE RETIREMENT	150-00-21793-000-000	PR 013120	1,955.59
44568	1/28	OSI ENVIRONMENTAL INC	150-00-12530-000-000	OIL RECYCLE	42.50
			150-00-12530-000-000	OIL RECYCLE	42.50
			 CHECK TOTAL	85.00
44569	1/28	POLICE & FIRE CREDIT UNION	150-00-21784-000-000	PR 013120	4,791.00
44570	1/28	PRIORITY DISPATCH	150-01-50002-211-000	EMD CLASS FOR CUTLER	730.00
44571	1/28	TYLER TECHNOLOGIES	150-01-50008-206-000	'20 ANNUAL MAINT	225,935.00
44572	1/28	UNITED PARCEL SERVICE	150-01-50008-301-000	RETURN POSTAGE	3.82
44573	1/28	WAI	150-01-50007-205-000	2020 WAI MEMBERSHIP	140.00
44574	1/29	FASTENAL COMPANY PURCHASING	150-00-12530-000-000	INDUSTRIAL SUPPLIES	147.11
			150-01-50006-305-000	INDUSTRIAL SUPPLIES	46.26
			 CHECK TOTAL	193.37
44575	1/29	KENOSHA COUNTY	150-01-50005-210-000	LEASE OF SPACE	66,845.75
44576	1/29	LYNN PEAVEY COMPANY	150-01-50007-301-000	EVID/ID SUPPLIES	816.25
			150-01-50007-301-000	EVID/ID SUPPLIES	301.75
			150-01-50007-301-000	EVID/ID SUPPLIES	127.50
			 CHECK TOTAL	1,245.50
GRAND TOTAL FOR PERIOD *****					486,956.59

KENOSHA JOINT SERVICES
PROFESSIONAL SERVICES CONTRACT

AGREEMENT entered into this 1 day of Sept, 2015 and between Jensen and Jensen Inc. Company, 5410 50th Street, Kenosha, WI 53144 (hereinafter referred to as "Contractor") and Kenosha Joint Services, a joint municipal corporation having its principle offices located at 1000 - 55th Street, Kenosha WI 53140, (hereinafter referred to as "Kenosha Joint Services"). This document and Addendum A, B & C constitute the entire agreement.

1) **SCOPE OF SERVICES:**

At the request of Kenosha Joint Services or authorized members of the Kenosha Police Department or Kenosha Sheriff Department the Contractor shall specifically perform the following tasks:

- Towing of vehicles/property from the Kenosha County Safety Building to the storage location.
- Towing of vehicles/property from the storage location to the Kenosha County Safety Building
- Towing of vehicles/property from another towing/storage facility to the Kenosha County Safety Building or to the contracted storage location.
- Towing of vehicles/property from a location outside of Kenosha County to the Kenosha County Safety Building or the contracted storage facility.
- Towing of vehicles/property from a location within Kenosha County e.g. Kenosha County Safety Building, to another specified location.
- Transportation of property (e.g. bicycles) from Kenosha County Safety Building to storage location.

In addition:

- The Contractor must have towing and storage capabilities available 24 hours per day, 365 days a year, an L. C. state certification and any other licenses, permits and insurances required by federal, state, local and the City of Kenosha and County of Kenosha for towing and/or storage of vehicle.
- The storage facility must be able to store a minimum of thirty (50) vehicles. (see definition of Vehicles)
- The storage facility must be able to store large semi-tractor, semitrailer type vehicles, etc.
- The storage facility must be able to store a minimum of fifty (50) bicycles.
- The area designated as law enforcement storage must be segregated from any other storage areas, with no public access. The storage areas must be capable of being locked and secured in order to maintain the chain of custody. All building(s) and property must comply with federal, state, and local laws, codes and regulations.
- All vehicles and/or property being held at impound are of evidentiary value and the chain of custody must be adhered to at all times.
- No costs will be assessed to Kenosha Joint Services, Kenosha County or the City of Kenosha, its officers, agents or employees, for any towing or storage costs recoverable by the Contractor from owners of the property or insurance companies and/or other parties having legal claim to such properties.
- No owner/insurance companies/party having legal claim to any property will be charged for storage

of property until the day after the property has been released by Kenosha Joint Services. Rates charged under this section shall not exceed the rate stated in the proposal.

- Kenosha Joint Services does not authorize the Contractor to allow any person in the impound lot for any reason, without proper authorization from Kenosha Joint Services, Kenosha Sheriff Department, or Kenosha Police Department.
- Definitions:
 - Vehicle:
 - Includes but is not limited to:
 - Automobiles
 - Trucks
 - Motorcycle
 - Semi-tractor
 - Semitrailer
 - Property:
 - Includes but is not limited to:
 - Bicycles
 - Boats
 - Bulk items of evidentiary value

Contractor shall provide, at its own expense, all personnel required in performing the services under this Contract. Contractor, during the period of this contract shall not hire, retain or utilize for compensation any member, officer, or employee of the Kenosha Joint Services or any person who, to the knowledge of Contractor, has a conflict of interest in fulfillment of this agreement.

2) **COMPENSATION:**

a) Contractor shall be compensated for work performed Storage and Towing of Impounded/Abandoned Vehicles/Property:

- Total annual storage charge to Kenosha Joint Services: \$ 2000.00
- Daily storage rate for vehicle/property after release by Kenosha Joint Services: \$ 30.00
- Towing a vehicle/property from the Kenosha County Safety Building to the storage location: \$ 55.00
- Towing a vehicle/property from the storage location to the Kenosha County Safety Building: \$ 55.00
- Towing a vehicle/property from another towing/storage facility within Kenosha County to the Kenosha County Safety Building or to the contracted storage location: \$ 55.00
- Towing a vehicle/property from a location outside of Kenosha County to the Kenosha County Safety Building or the contracted storage facility: \$ 55.00
 - Hook up charge
 - \$ 2.50
 - Per mile charge
- Towing a vehicle/property from a location within Kenosha County e.g. Kenosha County Safety Building, to another specified location: \$ 55.00
 - Hook up charge
 - \$ 2.50
 - Per mile charge

Kenosha Joint Services does not pay in advance for services. It is expected that this service contract will be completed within 60 days of the date entered.

3) **NON-DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION PROGRAMS:**

In the performance of work under this Contract, Contractor shall not discriminate against any employee or applicant for employment because of race, color, national origin, age, sex or handicap, which shall include, but not be limited to, the following:

Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. Contractor will post in conspicuous places, available for employees of the Contractor and applicants for employment, notices setting forth the provisions of the non-discriminatory clause.

When a violation of the non-discrimination, equal opportunity or affirmative action provisions of this section has been determined by the Kenosha Joint Services, Contractor shall immediately be informed of the violation and directed to take all action necessary to halt the violation, as well as such action as may be necessary to correct, if possible, any injustice to any person adversely affected by the violation, and immediately take steps to prevent further violations. If, after notice of a violation to Contractor, further violations of this section are committed during the term of the Contract, the Kenosha Joint Services may terminate the Contract without liability for the uncompleted portion or any materials or services purchased or paid for by the Contractor for use in completing the Contract, or it may permit Contractor to complete the Contract but, in either event, Contractor may be ineligible to participate in future contracts with the Kenosha Joint Services.

4) **INDEMNITY AND INSURANCE REQUIREMENTS:**

A bid may be rejected if a bidder fails to meet any one of the following insurance requirements:

- a) **Provider** agrees to indemnify, hold harmless and defend **Kenosha Joint Services**, its officers, agents and employees from any and all liability including claims, demands, losses, costs, damages and expenses of every kind and description or damage to persons or property arising out of or in connection with or occurring during the course of this agreement where such liability is founded upon or occurring out of the acts or omissions of the **Provider**, its agents or employees.
- b) **Provider** agrees to protect itself and **Kenosha Joint Services** under the indemnity agreement set forth in the above paragraph. **Provider** will at all times during the terms of this Contract keep in force and effect commercial general liability, professional liability, automobile liability, excess/umbrella liability, worker's compensation, and employer's liability insurance policies issued by a company or companies rated A- VII or better by AM Best and authorized to do business in the State of Wisconsin with the following minimum limits of coverage;

i. Commercial General Liability* ⁺	
• Each Occurrence	\$1,000,000
• General Aggregate	\$2,000,000
• Products - Comp/Op Agg	\$2,000,000
ii. Professional Liability*	
• Each Occurrence	\$1,000,000
• General Aggregate	\$1,000,000
iii. Automobile Liability	
• Combined Single Limit	\$1,000,000
iv. Excess/Umbrella Liability ⁺	
• Each Occurrence	\$1,000,000
• Aggregate	\$1,000,000

v. Worker's Compensation ⁺	Statutory Limits
vi. Employer's Liability*	
• Each Accident	\$100,000
• Disease Each Employee	\$100,000
• Disease Policy Limit	\$500,000

*Or such higher limits sufficient for these insurance policies to be scheduled under the Umbrella policy.

⁺ Provide waiver of subrogation in favor of Kenosha Joint Services on the Commercial General Liability, Excess/Umbrella Liability, and Worker's Compensation policies.

- c) Coverage afforded shall apply as a primary with **Kenosha Joint Services** named as an additional insured on the commercial general, automobile and excess/umbrella liability policies. **Provider** shall give 30 days advance written notice of cancellation or non-renewal during the term of this Contract.
- d) **Provider** shall not discontinue or change liability insurance policies in effect during any part of this contract without buying "tail end" insurance to cover potential claims that may have occurred during the term of this agreement. The hold harmless, indemnity and insurance provisions of this contract shall survive the termination of this contract and shall remain operative until the time that all potential claims or potential civil actions by the parties or by third parties shall expire under existing law.
- e) Upon execution of this Contract, the **Provider** shall furnish **Kenosha Joint Services** with a certificate of insurance, showing evidence of the above requirements.
- f) **Provider** shall notify **Kenosha Joint Services** immediately upon the commencement of any litigation against **Provider** where there is any possibility **Kenosha Joint Services** may be made a party thereto.

5) **TERMINATION BY CONTRACTOR:**

In the event the Contractor may wishes to terminate this contract, a **ninety (90) day notice** must be given to Kenosha Joint Services and sufficient time allowed to relocate the property stored at that time.

Contractor may, at its option, terminate this Contract upon the failure of the Kenosha Joint Services to pay any amount which may become due hereunder for a period of forty-five (45) days following submission of appropriate billing and supporting documentation. Upon said termination, Contractor shall be paid the compensation due for all services rendered through the date of termination including any retainage.

6) **BREACH BY CONTRACTOR:**

It is mutually agreed the breach of this Contract on Contractor's part will result in irreparable and continuing damage to the Kenosha Joint Services for which money damages may not provide adequate relief. Therefore, the breach of this agreement on Contractor's part shall entitle the Kenosha Joint Services to both preliminary and permanent injunctive relief and money damages insofar as they can be determined under the circumstances.

7) **TERMINATION FOR VIOLATIONS BY CONTRACTOR:**

If Contractor fails to fulfill its obligations under this Contract in a timely or proper manner, or violates any of its provisions, Kenosha Joint Services shall thereupon have the right to terminate it by giving **60 days written notice** of termination of contract, specifying the alleged violations, and effective date of termination. It shall not be terminated if, upon receipt of the notice, Contractor promptly cures the alleged violation prior to the end of the 15 day period. In the event of termination, the Kenosha Joint Services will only be liable for the reasonable amount of value for services rendered through the date of termination and not for the uncompleted portion, or for any materials or services purchased or paid for by Contractor for use in completing the Contract.

8) **UNRESTRICTED RIGHT OF TERMINATION:**

The Kenosha Joint Services further reserves the right to terminate this Contract at any time for any reason or immediately for cause by giving Contractor written notice by ordinary U.S mail, first class post paid, of such termination to the address of Contractor set forth in

this agreement. In the event of said termination, Contractor shall reduce its activities hereunder as mutually agreed to, upon receipt of said notice. Upon said termination, Contractor shall be paid for all services rendered through the date of termination. This section also applies should the Kenosha Joint Services Board of Supervisor's fail to appropriate additional monies required for the completion of the Contract or should the City of Kenosha or County of Kenosha fail to appropriate additional monies required for the completion of the agreement.

9) **INDEPENDENT CONTRACTOR:**

Nothing contained in this Contract shall constitute or be construed to create a partnership or joint venture between Kenosha Joint Services or its successors or assigns and Contractor or its successors or assigns. In entering into this Contract, and in acting in compliance herewith, Contractor is at all times acting and performing as an independent contractor, duly authorized to perform the acts required of it hereunder. Contractor attests that he or it in fact, regularly performs similar professional services for other customers.

The manner in which Contractor performs the services provided for hereunder including work hours, location, and other details of such services, shall be exclusively determined by the Contractor. The Contractor may consider the availability of the facility and the normal working hours of the Kenosha Joint Services. The Kenosha Joint Services shall have the right to control and direct the results of such services, however, in the performance thereof, Contractor is and shall remain independent (with the obligation solely on the Contractor's part to provide for and pay any contribution or taxes required by federal, state or local authorities imposed on or measured by income) providing consultation and work product on the matters made the subject thereof. The Kenosha Joint Services understands the Contractor will engage in other business or trade for other persons or organization, at Contractor's discretion, during the time Contractor is rendering services for the Kenosha Joint Services, providing such outside functions do not in any way restrict Contractor in performing the services provided for in this Contract.

Contractor further agrees that the Kenosha Joint Services is not to be charged with the obligation or responsibility of extending any fringe benefits such as hospital, medical and life insurance, or pension plans, etc., which may be extended to employees of the Kenosha Joint Services from time to time and further agrees to indemnify and hold harmless Kenosha Joint Services and all its employees, officers and agents from any liability for worker's compensation, unemployment compensation, income tax or social security or FICA contributions, or any or other simialr obligation, and from personal injuries, including death, or for damage to or loss of personal property, which might occur as a result of the performance of the services provided for under this Contract.

Contractor agrees that Contractor will not file any complaint, charge, or claim with any local, state or federal agency or court in which Contractor claims to be or to have been an employee of Kenosha Joint Services during the period of time covered by this Contract and that if any such agency or court assumes jurisdiction of any complaint, charge or claim against the Kenosha Joint Services on Contractor's behalf, Contractor will request such agency or court to dismiss such matter without fees or costs or any other expense to Kenosha Joint Services.

10) **ASSIGNMENT LIMITATION:**

This Contract shall be binding upon and inure to the benefit of the parties and their successors and assigns; provided however, that neither party shall assign its obligations hereunder without the prior written consent of the other.

11) **PROHIBITED PRACTICES:**

Contractor during the period of this contract shall not hire, retain or utilize for compensation any member, officer, or employee of the Kenosha Joint Services or any person who, to the knowledge of Contractor, has a conflict of interest. **Contractor shall obey all state, federal and local laws and regulations.**

12) **AUTHORIZATION:**

The validity, construction, enforcement and effect of this Contract shall be governed by the laws of the State of Wisconsin. All agreements and covenants contained herein are severable, and in the event any one of them shall be held invalid by any competent court or agency, this Contract shall be interpreted as if such invalid covenant was not contained herein.

13) **OWNERSHIP OF INFORMATION AND EQUIPMENT:**

All equipment, materials, software and information information, written, digital, photographic or otherwise, and any derivatives thereof, whether created by the Kenosha Joint Services or Contractor, which are related to the services covered under this Contract remains completely the property of Kenosha Joint Services free and clear of any liens or encumbrances, and no license or other rights to such

information is granted to any other person or entity. For purposes of this Contract, "derivatives" shall mean: (i) for copyrightable or copyrighted material, any translation, abridgment, revision, or other form in which an existing work may be recast, transformed, or adapted; and (ii) for patentable or patented material, creation, design or application, and any improvement thereon.

14) NON-DISCLOSURE AND NON-USE OF INFORMATION AND WORK PRODUCT DEVELOPED BY CONTRACTOR FOR KENOSHA JOINT SERVICES:

Except as expressly agreed, Contractor will not disclose, publish, or disseminate any information it obtains from or develops for the Kenosha Joint Services under this Contract. Contractor agrees to take all reasonable precautions to prevent any unauthorized use, disclosure, publication, or dissemination of information and work product obtained from or developed for the Kenosha Joint Services under this Contract. Contractor agrees not to use, publish or disseminate information and work product for its own or any third party's benefit without the prior written approval of the Kenosha Joint Services.

15) RETURN OF DOCUMENTS:

Within ten business days of receipt of the Kenosha Joint Services's written or oral request, Contractor will return all documents, records, and copies thereof it obtained or created during the development of the work product covered by this Contract.

16) PUBLIC RECORD LAW COMPLIANCE:

It is the intention of Kenosha Joint Services to maintain an open and public process in the solicitation, submission, review, and approval of contracts.

- a) The Parties acknowledge that Kenosha Joint Services is a municipal corporation legally bound to comply with the Wisconsin Public Records Law and Open Meetings Law (see sections 19.32-19.39 & 19.81-19.98, Wis. Statutes) and that, unless otherwise clearly allowed by law to be an exception to the Public Record Law and confidential, all aspects of this agreement are subject to open disclosure and are a matter of public record. It is further agreed to that neither party will take any action to obstruct the operation of these laws. To comply with any request under said Public Record Law, the provider/contractor herein shall produce copies of all materials gathered or produced or modified pursuant to this contract to Kenosha Joint Services, in their original (i.e., electronic or digital, etc.) format at actual cost of reproduction, without profit. According to Wisconsin caselaw, even if records are created or maintained by, or in the custody of, the provider as an independent contractor, they, along with the raw data used to create the record, are nevertheless public records that must be made available to the public within a reasonable time and without delay upon request by any person, and in the format in which they were created. Provider/contractor agrees to hold Kenosha Joint Services, its agents, officials and employees harmless and to indemnify them and Kenosha Joint Services for all costs, fees, including all reasonable attorney fees and expense of all kinds, and any judgments, orders, injunctions, writs of mandamus, and damages or expense of whatever kind for which Kenosha Joint Services or its agents, officials or employees may expend or be held liable due to the Provider/contractor's failure to comply with the Wisconsin Public Records and Open Meetings laws, or with this agreement.
- b) Any Public Record Law request received directly by a contractor related to this contract with Kenosha Joint Services shall immediately be reported to the contract manager for the Kenosha Joint Services.

17) Length Of Contract:

- a) The towing and storage agreement between the Contractor and Kenosha Joint Services is a year-to-year agreement, renewable annually by Kenosha Joint Services, for a period of five years. Start date will be September 2, 2015.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the day, month and year first above written.

Jensen Towing
Company Name

Paula
Authorized Signature

President
Title

PAULA JENSEN
Print Name

9/1/15
Date

Kenosha Joint Services of Kenosha, by:

Tom Genthner
Authorized Signature

DIRECTOR
Title

Tom Genthner
Print Name

9-1-15
Date

ETHICS COMPLIANCE ADDENDUM

It is agreed and understood by all parties to this contract that:

1. In addition to ethical standards set forth in Wisconsin Statutes section 19. 59 for all Kenosha Joint Services employees and officials [either elected or appointed] Kenosha Joint Services has adopted an ethics policy that is applicable to Kenosha Joint Services employees in conducting Kenosha Joint Services business. That policy may be reviewed at:

http://www.co.kenosha.wi.us/corpc/documents/05_CH_ET.pdf

It is further understood that all Kenosha Joint Services employees and officials [either elected or appointed] are prohibited from engaging in any criminal conduct contrary to Wisconsin Statutes sections 946.12 involving misconduct in public office and 946.13 involving a private interest in a public contract.

2. This ethics policy is intended to ensure that public trust in Kenosha Joint Services government is maintained and that decisions affecting the Kenosha Joint Services and its citizens are made fairly and impartially for the benefit of all citizens and not for personal gain. This policy precludes:

- the misuse or misappropriation of Kenosha Joint Services property or funds for personal use or otherwise,
- use or disclosure of confidential information for personal gain or otherwise,
- elimination of conflicts of interests, receipt of gifts or favors or other considerations of value by Kenosha Joint Services employees,
- the use of the employee's public position to influence or gain unlawful benefits or to influence or gain advantages or privileges for the employee,
- and the conducting of personal business or campaigning during working hours.

3. This policy, furthermore, requires employees to disclose and report to the proper authorities any violation of this policy or State Statute by either other employees or by any non-employee or citizen seeking to or aiding or abetting in efforts to circumvent this policy. Any employee failing to make such disclosure or report is subject to discipline. This contract also requires that any party contracting with Kenosha Joint Services also report any such violation to either the District Attorney or Corporation Counsel for Kenosha Joint Services.

4. By executing this contract, each party certifies that it knows of no conflicts of interest or appearance of a conflict or appearance of an impropriety on the part of any current or former Kenosha Joint Services official or employee who may have had a role on deciding which proposal or bid will be accepted, and

5. By executing this contract, each party certifies that no attempt has been made by anyone on behalf of the party submitting a proposal or bid to directly or indirectly illegally influence the awarding of a contract by promise of or delivery of any consideration or any thing of value to a current or former Kenosha Joint Services official or employee or family or household member of a current or former Kenosha Joint Services official or employee, or in any other manner contrary to law, and

6. The parties acknowledge that Kenosha Joint Services is a municipal corporation legally bound to comply with the Wisconsin Open Meetings and Public Records laws and that as such, unless otherwise allowed for by law, all aspects of this agreement are subject to open discussion and disclosure are a matter of public record. It is furthermore agreed to that no party will take any action to obstruct the operation of these laws. If records are created or maintained or in the custody of the provider, as an independent contractor, they, along with the raw data used to create the record, are, nevertheless, public records. Within legal constraints related to confidentiality and privacy protection, such records must be made immediately available to the public upon request and in the format in which they were created. Provider agrees to hold the Kenosha Joint Services harmless and to indemnify the Kenosha Joint Services for all costs, fees, including all attorney fees and judgments and damages of whatever kind for which the Kenosha Joint Services may be held liable due to the provider's failure to comply with the Wisconsin Public Records and Open Meetings laws.

7. That any subsequent finding of a violation of either the Kenosha Joint Services' ethics policy or Wisconsin Statutes sections, 19.59, 946.12 and 946.13 by any party or any agent of any party acting either alone or acting in concert with a current or former Kenosha Joint Services official or employee may result, at the sole option of Kenosha Joint Services, in this agreement being declared null and void and / or may result in the party violating this policy being debarred from submitting proposals, bids or contracting with Kenosha Joint Services for a specified period of time in the future.

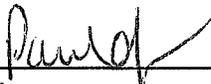
Jensen Towing
Company Name
Paula
Authorized Signature
President
Title
PAULA JENSEN
Print Name
9/1/15
Date

Kenosha Joint Services, by:
Tom Gentiere
Authorized Signature
Director
Title
Tom Gentiere
Print Name
9-1-15
Date

The Contractor agrees to make the following changes to their facility at 5410 50th Street, Kenosha, WI as a condition of this contract:

- Video cameras monitoring police vehicle storage areas with a description of overall video camera placement and capability, specifically the length of storage.
- Clean and trim area surrounding police vehicle storage to prevent easy access, e.g. trees.
- Erect a fence with gate enclosing police vehicle storage area. Post signage indicated Police Storage Authorized Personnel Only.
- If there is a large vehicle in the overflow area, place some fencing or temporary barrier around it. Post signage designating Police Storage Authorized Personnel Only.
- Have fencing available within the inside storage area enclosing vehicle(s) that are being stored inside. Can be free standing fencing that can be installed as needed and then removed once it is no longer necessary. Post signage Designating Police Storage Authorized Personnel Only.
- Provide a better secured storage for motorcycle. To be determined. Discussions took place in reference to moving the motorcycles into an outbuilding, the trailer or a better secured area inside.

Terms of Addendum B are to be complied with by October 1, 2015.



Paula Jensen (date) 9/1/15



Tom Genthner, (date) 9-1-15
Kenosha Joint Services



Proposers Information:

Authorized Signature	<i>Paula Jensen</i>
Printed Name	PAULA JENSEN
Title	PRESIDENT
Company Name	JENSEN & JENSEN INC
Mailing Address	5410 - 50th St
City, State Zip	Kenosha, WI 53144
Individual, Partnership, Corporation	
Phone Number	262 656 1100
E-mail Address	jensentowing@sbcglobal.net
Fax Number	262 656 0500

Rates for Service:

- Total annual storage charge to Kenosha Joint Services: \$ 2000⁰⁰
- Daily storage rate for vehicle/property after release by Kenosha Joint Services: \$ 30
- Towing a vehicle/property from the Kenosha County Safety Building to the storage location: \$ 55
- Towing a vehicle/property from the storage location to the Kenosha County Safety Building: \$ 55
- Towing a vehicle/property from another towing/storage facility within Kenosha County to the Kenosha County Safety Building or to the contracted storage location: \$ 55
- Towing a vehicle/property from a location outside of Kenosha County to the Kenosha County Safety Building or the contracted storage facility: \$ 55
 Hook up charge \$ 2.50
 Per mile charge
- Towing a vehicle/property from a location within Kenosha County e.g. Kenosha County Safety Building, to another specified location: \$ 55
 Hook up charge \$ 2.50
 Per mile charge



Remarks/Conditions on the above: _____

TYPE OF STORAGE FACILITIES REQUIRED BY KENOSHA JOINT SERVICES

Option # 1

- a) A completely fenced in (fence to be a minimum four (4) feet in height) and secure outside area having a minimum of 12,000 square feet of storage space capable of storing vehicle/property, and
- b) An enclosed and secure structure(s) having a total minimum capacity of 1,500 square feet of interior storage space, of which at least 500 square feet of said space is capable of property storage.

Square footage of Storage Space:

- 1. 12,000 outside
- 2. 8,000 oversize vehicle area
- 3. 2,000 inside storage areas

22,000

Total Square Footage

5410-50thst

1. Actual address for storage facilities

2. Actual address for storage facilities

3. Actual address for storage facilities

Option # 2

- a) An enclosed and secure structure(s) having a total minimum capacity of 13,500 square feet of interior storage space and capable of vehicle/property storage.

Square footage of Storage Space(s):

- 1. _____
- 2. _____
- 3. _____

1. Actual address for storage facilities



INTER OFFICE COMMUNICATION

Date: Tuesday, September 29, 2015

To: Genthner, Thomas, Director, Kenosha Joint Services

From: McMullen, Mark, Manager, Evidence Identification Section

RE: Jensen's Towing

As directed, I met with Paula Jensen on Tuesday, September 29, 2015 at her place of business located at 5410 50th Street to conduct an inspection of required security measures to be put in place by the end of September 2015.

Upon my arrival I spoke with Ms. Jensen and she stated that she had completed the entire list of obligations set forth in the contract dated and signed on 09-01-2015. She stated the only thing not completed was the installations of the camera used to monitor the vehicles in the police impound lot. She stated that she had contacted your office with questions in regards to the placement of the camera but did not hear back from you. I advised Ms. Jensen that you had been out of work with some personal issues and that was the reason contact had not been made.

Her staff was in the process of installing the camera being used to monitor the police impound lot. She explained to me that the camera will not actually be looking down on top of the vehicles but will monitor the entire top of the concrete was showing who is entering into the lot itself. There are several other cameras in use and all are being recorded with a retention period of three to four months. I advised Ms. Jensen that at this time I did not see any problems resulting from camera placement.

She also took me out to the impound lot where I was able to see a fence had been erected. This is the fence that covered the front of the business but had been moved to the back upon replacement of the front gate. The area used to store bicycles and motorcycles has been fixed so that this area can now be locked. The temporary fence requirement needed for placement around vehicles inside the facility is in place. And a sign reflecting that it is a police storage area has been created and is being hung on the fence today. As a result of this inspection I believe Ms. Jensen has shown a good faith effort to be in compliance with all requests made by our agency.



KENOSHA JOINT SERVICES
PUBLIC SAFETY SUPPORT SERVICES
Sheriff • Police • Fire • EMS

1000 55th Street • Kenosha, WI 53140
Website: www.kenoshajs.org • Phone: (262) 605-5050

ADMINISTRATION

Thomas W. Genthner
Director

Joshua D. Nielsen
Assistant Director

Francine I. Hooper
Finance Assistant

Beverly M. Sebetic
Human Resource Coordinator

MANAGEMENT

Michael S. Blodgett
Dispatch/Communications

Stephanie W. Lorenzo
Records/Public Counter

Patrick W. Sepanski
Fleet Maintenance

Mark D. McMullen
Evidence/Identification

February 13, 2020

Chief John Niederer
Village of Bristol Fire Department
8312 198th Ave
Kenosha, WI 53104

Dear Chief Niederer,

Attached you will find the final draft of the Memorandum of Understanding (MOU) regarding the New World public safety software fire mobile system. I received an updated quote from Tyler Technologies for the mobile license fee and the cost in the MOU reflects the current fees.

As per our phone conversation we are expecting the MOU to be presented to the Bristol Village Board on February 24 and the Kenosha Joint Services Board on February 25. Upon approval by both boards we anticipate signing the MOU the week of February 24.

Joint Services will submit an invoice to you for the amounts listed and I will coordinate scheduling the work with our IT provider. I will also coordinate a brief training session to show you the basics of the software. Please let me know if you have any questions or if we need to address any other issues before moving forward.

I look forward to the Bristol Fire Department using the software and leveraging the benefits the technology provides.

Sincerely,

A handwritten signature in black ink that reads "Joshua Nielsen".

Joshua Nielsen
Assistant Director



KENOSHA JOINT SERVICES

PUBLIC SAFETY SUPPORT SERVICES

Sheriff • Police • Fire • EMS

1000 55th Street • Kenosha, WI 53140
Website: www.kenoshajs.org • Phone: (262) 605-5050

MEMORANDUM OF UNDERSTANDING BETWEEN KENOSHA JOINT SERVICES AND THE VILLAGE OF BRISTOL FIRE DEPARTMENT RELATING TO THE PUBLIC SAFETY FIRE MOBILE SUBSYSTEM

This Agreement is hereby entered into by and between Kenosha Joint Services (“KJS”) and the Village of Bristol Fire Department (“Bristol Fire”).

WHEREAS, this Agreement confirms the discussions between the parties of Kenosha Joint Services and Bristol Fire regarding installation of the New World Fire Mobile Software and the consideration to be provided.

WHEREAS, it is the expectation of the parties that KJS will install New World Fire Mobile Software on a mobile computer workstation device provided and managed by Bristol Fire.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the parties hereto agree as follows:

1. Bristol Fire shall allow KJS to install New World Fire Mobile Software and NetMotion Mobility Software on one (1) device, so that Bristol Fire can monitor calls for service in the Village of Bristol and surrounding areas. In the event the computer devices primary function is no longer public safety, Bristol Fire shall have the right to terminate this Agreement as set forth in paragraph 5 below. In exchange for the installation of this software, Bristol Fire will have access to the New World Public Safety System and the Computer Aided Dispatch System will have functional improvements.
2. Bristol Fire agrees to utilize computer workstation devices that meet or exceed the minimum requirements set forth by the software vendor.
3. Bristol Fire shall reimburse KJS for the following one-time mobile software expenses, as established by contract between KJS and its public safety software vendor, totaling one thousand one hundred forty dollars (\$1,140) as outlined below:
 - 1) The mobile license fee for one (1) computer workstation device, which is nine hundred dollars (\$900) per license for a total of nine hundred dollars (\$900).
 - 2) The Net Motion software license fee for one (1) computer workstation device, which is two hundred forty dollars (\$240) per license for a total of two hundred forty dollars (\$240)
4. Bristol Fire is responsible for any costs associated with network connectivity such as cellular air cards.
5. Bristol Fire shall grant KJS and its agents the necessary access to the computer workstations for installation, operation, maintenance and repair of the mobile software. Any and all access shall be coordinated with the Bristol Fire for allowing agreed upon notification procedures. KJS shall be responsible for the installation, maintenance and repair of the mobile software only, not to include maintenance or repair of hardware or network equipment. Bristol Fire shall be liable for any damage to the mobile software occurring during the course of this Agreement



KENOSHA JOINT SERVICES

PUBLIC SAFETY SUPPORT SERVICES

Sheriff • Police • Fire • EMS

1000 55th Street • Kenosha, WI 53140

Website: www.kenoshajs.org • Phone: (262) 605-5050

where such liability is founded upon or occurring out of the acts or omissions of Bristol Fire, its agents or employees.

6. The parties agree that the Fire Mobile Software installed on the computer workstations will be and remain property of KJS and may be removed by KJS at any time, for any reason or no reason, without incurring any type of penalty or costs.
7. Bristol Fire has the authority to terminate this Agreement if it establishes that the mobile software interferes with Bristol Fire's use of the respective computer workstation. Bristol Fire agrees, however, to provide KJS with thirty (30) days' notice of its intent to terminate and give KJS the opportunity to cure any defect or take corrective action to remedy any such interference before terminating this Agreement. If said interference is eliminated, this Agreement shall continue in full force and effect. Bristol Fire shall have the right to remove the mobile software should KJS fail to remedy the interference in a timely manner. Bristol Fire shall not be entitled to remove the mobile software before KJS has been given thirty (30) days to cure any defect or take corrective action. In the event of any disturbance, removal of the mobile software shall be the party's sole remedy.
8. This Agreement shall begin upon execution of this Agreement by all parties and shall continue in full force and effect for the period of one year. This Agreement shall automatically renew for successive one year terms for the mutual considerations expressed herein unless either party provides written notice of non-renewal to the other party at least ninety (90) days before the end of the initial term or any subsequent renewal terms. Consent to renewal of this Agreement shall not be arbitrarily withheld. Bristol Fire shall, however, be entitled to refuse to renew this Agreement if (1) KJS is in breach of the Agreement; (2) Bristol Fire establishes, in accordance with paragraph 4 above, that the software has interfered with Bristol Fire's use of the computer workstations and that KJS has failed to cure any defect or take corrective action to remedy any such interference; or (3) the computer workstation's primary function is no longer public safety. Notwithstanding the foregoing, Bristol Fire shall have the right to terminate this Agreement upon 90 days' notice if the primary purpose of the computer workstation is no longer public safety.
9. KJS and Bristol Fire shall not be liable for failure or delay in performing their obligations hereunder if such failure or delay is due to a force majeure event or other circumstances beyond its reasonable control, including, without limitation, severe weather, war, insurrection, sabotage, embargo, fire, flood, or labor disturbance.
10. No forbearance or waiver of any term of this Agreement shall be construed as a waiver of any other term of this Agreement or any other instance or particular covered by this Agreement.
11. This Agreement was mutually drafted by KJS and Bristol Fire. Each of the undersigned hereby represent and warrant that they have the requisite power and authority to execute this Agreement and that the execution and delivery of this Agreement by the undersigned has been approved by all action required by law.



KENOSHA JOINT SERVICES

PUBLIC SAFETY SUPPORT SERVICES

Sheriff • Police • Fire • EMS

1000 55th Street • Kenosha, WI 53140
Website: www.kenoshajs.org • Phone: (262) 605-5050

12. The parties agree that this Agreement shall be governed by the laws of the State of Wisconsin. Furthermore, if any provision of this Agreement is held to be unenforceable or invalid for any reason, the remaining provisions will continue in full force and effect and with such unenforceable or invalid provision to be changed and interpreted to best accomplish its original intent and objectives.

13. Any notice required to be given to any party in this Agreement shall be in writing to:

If to Village of Bristol Fire Department:

Chief John Niederer
8312 198th Avenue
Bristol, WI. 53104

If to Kenosha Joint Services:

Director Thomas Genthner
1000 55th Street
Kenosha, Wisconsin 53140.

14. The undersigned representatives of the parties' herto have affixed their signatures.

Signed this ____ day of _____, 2020.

John Niederer, Fire Chief

Signed this ____ day of _____, 2020.

Tom Genthner, Director

KENOSHA JOINT SERVICES

2019 REQUEST FOR TRANSFER OF BUDGETED FUNDS

COMMUNICATIONS DEPT

TRANSFER TO

Acct Number	Acct Title	Amount	Original Amount	Amended BGT Amount
150-01-50002-213	Repair Expense	<u>\$1,166.68</u>	\$5,500.00	\$6,666.68
	Total	\$1,166.68		

TRANSFER FROM

150-01-50002-211	Training	<u>\$1,166.68</u>	\$14,577.00	\$13,410.32
	Total	\$1,166.68		

Reason: YE Budget Transfers. Overage due to unforeseen Wiscom antenna repair

Tom Genthner
Manager's Signature

Funds ARE available	<u> X </u>	Funds are not available <u> </u>
Reviewed by Finance Asst	<u> FH </u>	<u> 2/17/2020 </u>
	Initials	Date
Approved by Director	<u> TG </u>	<u> 2/17/2020 </u>
	Initials	Date
Approved by JS Board	<u> </u>	<u> </u>
		Date

AMENDMENT # _ 19-5

KENOSHA JOINT SERVICES

2019 REQUEST FOR TRANSFER OF BUDGETED FUNDS

FLEET MAINT DEPT

TRANSFER TO

Acct Number	Acct Title	Amount	Original Amount	Amended BGT Amount
150-01-50006-302	Misc Tools	\$196.34	\$1,500.00	\$1,696.34
150-01-50006-306	Fuel Expense Funds	\$45.26	\$600.00	\$645.26
150-01-50006-308	Car Wash Supplies	\$922.82	\$4,786.00	\$5,708.82
Total		\$1,164.42		

TRANSFER FROM

150-01-50006-305	Parts and Supplies	\$196.34	\$1,700.00	\$1,503.66
150-01-50006-305	Parts and Supplies	\$45.26	\$1,503.66	\$1,458.40
150-01-50006-304	Equipment Maintenance	\$922.82	\$3,000.00	\$2,077.18
Total		\$1,164.42		

Reason: YE Budget Transfer. Overage in Miscellaneous Tools purchased (302)
 YE Budget Transfer. Overage in Fuel Expense Funds (306)
 YE Budget Transfer. Overage in Car Wash Supplies ordered (308)

Tom Genthner
 Manager's Signature

Funds ARE available	_____ X _____	Funds are not available _____
Reviewed by Finance Asst	FH _____ Initials	2/17/2020 _____ Date
Approved by Director	TG _____ Initials	2/17/2020 _____ Date
Approved by JS Board	_____	_____ _____ Date

AMENDMENT # _ 19-6

