

KENOSHA JOINT SERVICES BOARD

December 7, 2023

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairperson Monica Yuhas in the Joint Services Administrative Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairperson Monica Yuhas, Vice Chairperson John Morrissey, County Executive Samantha Kerkman, Police Chief Patrick Patton, County Board Supervisor Brian Bashaw, Alderperson Curt Wilson and Member at Large Chief Colin Hennessey.

The **Members not in Attendance**, Youth in Governance Rylee Chamberlin and JJ Castro were excused.

Under, **Citizen Comments**, there were none.

Under, **Approval of Minutes of Open Sessions October 24, 2023**, Mr. Morrissey made a motion to approve. Ms. Kerkman seconded the motion. Motion approved unanimously.

Under, **Director's Report**, Director Nielsen presented the Director's Report, reported on receiving a 911 grant for up to \$450,000, announced the promotion of Aurora Turek as Records Manager, and a significant upgrade to New World was completed.

The Board accepted the information as presented.

Under, **Budget Amendment Transfer**, Director Nielsen reported on a budget amendment transfer for a replacement printer that failed in the Communication's department.

The Board accepted the information as presented.

Under, **Fleet Maintenance Clerk Vacancy**, Director Nielsen reported that Sharon May has submitted her retirement as of 01/05/2024. Director Nielsen requested authorization to start the replacement employee, Laura Strehlow, on 01/08/2024. Possible carry over funds from 2023 may be used to cover those additional salaries.

Ms. Kerkman made a motion to approve. Mr. Morrissey seconded the motion. Motion carried unanimously.

Under, **ERP Replacement Project**, Director Nielsen reported on the status of the ERP replacement project and that is moving forward.

The Board accepted the information as presented.

Under, **2024 Employee Handbook Modification**, Director Nielsen presented the employee handbook updates.

Mr. Morrissey requested to update the word "his" to be "his/her" throughout the handbook.

Ms. Kerkman made a motion to approve. Mr. Bashaw seconded the motion. Motion carried unanimously.

Under, **2024 Compensation Manual Modification**, Director Nielsen presented the compensation manual updates.

Mr. Bashaw made a motion to approve. Mr. Wilson seconded the motion. Motion carried unanimously.

Under, **Board Comments**, Mr. Morrissey congratulated Ms. Turek and Ms. Andersen. Ms. Yuhas congratulated Ms. Andersen on her retirement and thanked her for explaining how the Records department works. She also stated that it has been a joy to work with the Board this year.

At 4:58 p.m., Ms. Kerkman made a motion to **Adjourn the Meeting**. Mr. Morrissey seconded the motion. Motion approved unanimously.