

KENOSHA JOINT SERVICES BOARD

June 27, 2023

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairperson Monica Yuhas in the Joint Services' Training Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairperson Monica Yuhas, Vice Chairperson John Morrissey, County Executive Samantha Kerkman, Police Chief Patrick Patton, County Board Supervisor Brian Bashaw, Alderperson Curt Wilson, Member at Large Town of Paris Fire Chief Colin Hennessey and Youth in Governance JJ Castro.

The **Members not in Attendance**, Youth in Governance Rylee Chamberlin was excused.

Under, **Citizen Comments**, there were none.

Under, **Introduction of Member at Large, Colin Hennessey**, Mr. Hennessey introduced himself.

Under, **Introduction of Youth in Governance Member**, Rylee Chamberlin was excused from today's meeting.

Under, **Approval of Minutes of Open Sessions May 23, 2023**, Mr. Morrissey asked to correct *Motion approved unanimously to The Board accepted the information as presented* under "Extension of Contract with Comsys Inc".

Ms. Kerkman made a motion to approve. Mr. Bashaw seconded the motion. Motion approved unanimously.

Under, **Director's Report**, Director Nielsen presented the Director's Report. Julie Bach, HR Coordinator, spoke regarding the status of the current hiring process for the Communications Department.

The Board accepted the information as presented.

Alderperson Wilson made a motion to move agenda item VIII.e. Compensation Study ahead of VIII.a Capital Expenditure Plan. Chief Patton seconded the motion. Motion approved unanimously.

Under, **Compensation Study**, Jenna Bidwell, Senior Consultant with Carlsen Dettmann Consulting, presented the Technical and Executive Summary regarding the compensation study performed.

The Board accepted the information as presented.

Under, **Capital Expenditure Plan**, Director Nielsen presented the 10 year Capital Expenditure Plan Kenosha Joint Services uses as a budgetary planning document.

The Board accepted the information as presented.

Under, **911 System Refresh**, Director Nielsen presented documentation regarding the suggested refresh of the Motorola 911 Vesta system. Director Nielsen also informed the Board of an OEC Grant Announcement for a 2024 PSAP Grant Program and will submit the application by the deadline.

The Board accepted the information as presented.

Under, **Financial Audit**, Director Nielsen reported on the status of the financial audit and is expecting a draft of the 2022 financial reports by the end of June; the audit is still in process.

The Board accepted the information as presented.

Under, ***ERP Replacement Project***, Director Nielsen reported on the status of the ERP replacement project and is awaiting the final contract documents. The contract should be included on the July 2023 agenda.

The Board accepted the information as presented.

Under, ***Extension of Contract with Comsys Inc***, Director Nielsen reported that they are in the process of finalizing negotiations and that the contracts are currently being reviewed by the Comsys attorney. The contracts will be included on the July 2023 agenda.

The Board accepted the information as presented.

Under, ***Discussion of Board Meeting Schedule for September***, discussion was held on potential dates for adopting the final Kenosha Joint Services' 2024 budget. Chairperson Yuhas requested that the Board hold open September 12th and the 13th as possible dates as they try to coordinate a date for all members. Per IGA, the Kenosha Joint Services' budget is required to be adopted by September 15th for the upcoming budget year.

The Board accepted the information as presented.

Under, ***Board Comments***, there were none.

At 5:22 p.m., Mr. Morrissey made a motion to ***Adjourn the Meeting***. Ms. Kerkman seconded the motion. Motion approved unanimously.