

KENOSHA JOINT SERVICES BOARD

March 28, 2023

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairperson Monica Yuhas in the Joint Services Training Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairperson Monica Yuhas, Vice Chairperson John Morrissey, County Executive Samantha Kerkman, Police Chief Patrick Patton, County Board Supervisor Mark Nordigan, Alderperson Curt Wilson and Youth in Governance Leo Ruffolo.

The **Members not in Attendance**, Youth in Governance Michael Babu was excused and the Member at Large position still remains open.

Under, **Citizen Comments**, there were none.

Under, **Approval of Minutes of Open and Closed Sessions Held on February 28, 2023**, Ms. Kerkman made a motion to approve. Mr. Nordigan seconded the motion. Motion approved unanimously.

Under, **Director's Report**, Director Nielsen presented the Director's Report and noted that Soledad Juarez of the Evidence/ID department has submitted her retirement, the HR Coordinator position has an accepted job offer with plans on starting April 17, 2023 and Assistant Director Lorenzo is currently working on the Telecommunicator hiring process.

The Board accepted the information as presented.

Under, **Financial Audit**, Director Nielsen reported that Kenosha Joint Services as signed an agreement with Sikich LLP to perform a financial audit and prepare financial statements for 2022. There was a brief discussion.

The Board accepted the information as presented.

Under, **ERP Replacement Project**, Director Nielsen reported that the GFOA and Tyler Technologies are working through contract negotiations and is expecting a final contract by the April board meeting.

The Board accepted the information as presented.

Under, **Wage and Compensation Study**, Director Nielsen reported that there is nothing new to report and that he reached out to Kenosha County HR Director Clara-lin Tappa for follow-up.

The Board accepted the information as presented.

Under, **Joint Services Policy Manual Update**, Director Nielsen presented an updated version of the Disposal of Scrap and Recyclable Materials policy and that they have contracted with Midwest Computer Recycling to provide a scrap metal recycling bin. There was discussion.

Ms. Kerkman made a motion to adopt the policy with A.5 removed. Mr. Morrissey seconded the motion. Motion approved unanimously.

Mr. Morrissey made a motion to add under A.4 that photos be taken of the scrap material container's contents and add under A.3 that if a larger container is needed to contact a company to provide one. Ms. Kerkman seconded the motion. Motion approved unanimously.

Mr. Morrissey made a motion to approve the Disposal of Scrap and Recyclable Materials policy as amended. Mr. Nordigan seconded the motion. Motion approved unanimously.

Under, ***Request to approve MOU***, Director Nielsen presented a Memorandum of Understanding (MOU) with the Salem Lakes Fire & Rescue. The Salem Lakes Fire and Rescue department is interested in further functionality of the New World Crewforce software. There was further discussion.

Ms. Kerkman made a motion to approve. Mr. Morrissey seconded the motion. Motion approved unanimously.

Under, ***Extension of Contract with Comsys, Inc.***, Director Nielsen reported that he is seeking authorization to extend the contract with Comsys, Inc. There was further discussion.

Director Nielsen was requested to bring back to the Board a one-year contract and a three-year contract for Comsys, Inc. and provide a status update at the April meeting.

The Board accepted the information as presented.

Under, ***2022 Additional Year End Budget***, Director Nielsen presented some 2022 yearend budget amendments. Mr. Morrissey requested that we also provide the original budgeted amount in addition to the Amended Budget Amount on future requests.

Mr. Morrissey made a motion to approve. Ms. Kerkman seconded the motion. Motion approved unanimously.

Under, ***Member at Large***, Ms. Kerkman that the City of Kenosha and the County of Kenosha will be meeting to discuss.

The accepted the information as presented.

Under, ***Board Comments***, Mr. Nordigian mentioned that due to other commitments he has asked to be replaced as a Board member for Kenosha Joint Services; this will be his last meeting.

Ms. Kerkman mentioned that the County of Kenosha has contracted with consulting firm Jensen Hughes.

Mr. Morrissey reported that Youth in Governance Leo Ruffolo received the Mayor's Youth Award.

Chief Patton wanted to thank Director Nielsen and Records Manager Maureen Andersen for their assistance obtaining statistical data earlier this month.

At 5:06 p.m., Mr. Morrissey made a motion to ***Adjourn the Meeting***. Mr. Nordigian seconded the motion. Motion approved unanimously.