

KENOSHA JOINT SERVICES BOARD

September 28, 2021

The Kenosha Joint Services Board meeting was **Called to Order** at 4:32 p.m. by Chairman Jeffrey Gentz in Joint Services Training Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, Police Chief Eric Larsen, County Supervisor Monica Yuhas, City Alderperson Shayna Griffin and Board Member Joshua Barker.

The **Member not in Attendance**, County Chief of Staff Jennie Tunkieicz, City Administrator John Morrissey, Youth in Governance Trinity Williams and Srisupraja Kandrakota were excused.

Under, **Citizen Comments**, Sheila Becker of the Communications Department spoke regarding shift premiums. Melissa Somers of the Records Department spoke regarding wage increases for Records' employees.

Under, **Approval of Minutes of Open and Closed Sessions Held on August 24, 2021 and September 13, 2021**, Ms. Yuhas made a motion to approve and Mr. Barker seconded. Motion carried unanimously.

Under, **Director's Report**, there were no questions.

The Board accepted the information as presented.

Under, **ERP Replacement Project**, Rob Roque of GFOA presented a summary of the ERP project and the anticipated costs to be associated with the project. Further discussion on anticipated costs ensued.

Ms. Yuhas made a motion to authorize starting the RFP process. Ms. Griffin seconded the motion. Motion approved unanimously.

Under, **ASAP to PSAP Interface**, Assistant Director Nielsen explained the ASAP to PSAP interface process. Assistant Director Nielsen stated that the interface was included in the original New World project costs and were notified from the alarm company side that Joint Services will be required to use a consultant for implementation. Those anticipated consultant fees are not to exceed \$9,900. Assistant Director Nielsen would like to use the prior year's carryover funds the organization has been carrying over for these types of situations. Further discussion ensued.

Police Chief Larsen made a motion to defer for one month. Mr. Barker seconded the motion. Motion approved unanimously.

Under, **Modification to Employee Handbook**, Director Genthner spoke regarding formally changing the 60 day waiting period for benefits to a the first of the month following date of hire.

Ms. Griffin made a motion to receive and file the change. Mr. Barker seconded the motion. Motion approved unanimously.

Under, **Modification to Compensation Manual**, Director Genthner spoke regarding clarifying the language in the employee handbook and compensation manual regarding shift premiums.

Ms. Yuhas made a motion to defer the modification to the employee handbook and compensation manual and add the shift premium discussion to the next meeting. Mr. Barker seconded the motion. Motion approved unanimously.

Under, **Interim Director Appointment – Assistant Joshua Nielsen**

Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

At 5:24 p.m., Ms. Griffin made a motion for to go into **Closed Session**. Police Chief Larsen seconded the motion. Motion approved unanimously.

At 5:46 p.m., Ms. Yuhas made a motion to **Return to Open Session**. Police Chief Larsen seconded the motion. Motion approved unanimously.

Ms. Yuhas made a motion to approve wages at Grade 17, Step 2 for three months, for Assistant Director Nielsen to be effective October 1, 2021. If the position of Director is not filled after three months, the discussion of wages and performance is to be brought back to the Board. Chairman Gentz seconded the motion. Motion approved unanimously.

Under, **Board Comments,**

Ms. Yuhas stated that it has been a pleasure working with Director Genthner and thanked him for his service; Chairman Gentz concurred.

At 5:50 p.m., Ms. Yuhas made a motion to **Adjourn the Meeting**. Police Chief Larsen seconded the motion. Motion approved unanimously.

KENOSHA JOINT SERVICES BOARD
CLOSED SESSION MINUTES

September 28, 2021

Members convened to **Closed Session** at 5:24 pm. Those in attendance were Chairman Jeffrey Gentz, Police Chief Eric Larsen, County Supervisor Monica Yuhas, City Alderperson Shayna Griffin, Board Member Joshua Barker, Director Tom Genthner, Assistant Director Joshua Nielsen and recording secretary Francine Hooper.

The Board discussed **Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

Discussion regarding Assistant Director Nielsen's interim salary, effective October 1, 2021, for the additional duties he will assume during the hiring process for the Director position.

At 5:46 p.m., Ms. Yuhas made a motion to **Return to Open Session** and Chief Larsen seconded the motion. Motion approved unanimously.