

KENOSHA JOINT SERVICES BOARD

February 23, 2021

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, County Chief of Staff Jennie Tunkieicz, City Administrator John Morrissey, Chief of Police Daniel Miskinis, County Supervisor Monica Yuhas, Board Member Joshua Barker and Youth in Governance members Tristan Jantz and Youth in Governance Sara Tyszkowska

The **Member not in Attendance**, City Alderman Rocco LaMacchia Sr.

Under **Citizen Comments**, one citizen comment was received by email from employee Melissa Somers of the Records Department.

Under **Approval of Minutes of Open Sessions Held on January 26, 2021**, Mr. Morrissey made a motion to approve the minutes and Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Director's Report**, Director Genthner reported that this will be Beverly Sebetic's last meeting as she is retiring on March 12, 2021, and thanked her for her years of service and impact she has had on the organization.

Director Genthner reported that Goodwill Obieze has been hired as HR Coordinator and is currently training with Beverly Sebetic.

Director Genthner reported that the 2020 overage in the Communications Department's overtime earnings will be covered in full by the funds remaining in that department's regular salaries.

The Board accepted the information as presented.

Under **OPEB Report**, Director Genthner introduced Sarah Plohocky of Key Benefit Concepts LLC. Ms. Plohocky summarized key areas of the OPEB report and answered questions from the Board.

Under **Evidence Room Remodel**, Director Genthner reported that evidence is still being put away from the temporary storage location and is still on track to be completed in March 2021.

The Board accepted the information as presented.

Under, **ERP Replacement Project**, Director Genthner reported they completed an introductory meeting with the GFOA. Those staff members that are involved are Assistant Director Josh Nielsen, Finance Assistant Francine Hooper and himself; Mr. Nielsen will act as the Project Manager.

The Board accepted the information as presented.

Under, **Kenosha Joint Service Policy**, Director Genthner presented the Voluntary Leave Donation Program policy to the Board. Director Genthner stated that he spoke with both the County and City Human Resources prior to developing the policy. The policy allows employees to receive donated vacation and sick time from fellow employees when certain conditions are met. A brief discussion ensued.

Ms. Tunkieicz made a motion to approve and Mr. Barker seconded the motion. Motion approved unanimously.

Under, **Request to Carryover Funds**, Director Genthner requested to carryover over of the following funds from 2020 to 2021.

1. \$12,321.11 to be designated for any emergency CISCO purchases and repairs or any unanticipated expenditures due to the new public safety software system.
2. \$6,605.00 to be designated for the purchase of a drying cabinet in the Evidence department that was budgeted in 2020 and was not purchased.

Mr. Morrissey made a motion to approve and Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Board Member Comments**, members of the Board thanked and wished retiring HR Coordinator, Beverly Sebetic, well in her retirement.

At 5:00 p.m., Mr. Morrissey made a motion for **Adjournment** and Ms. Yuhas seconded the motion. Motion approved unanimously.