

KENOSHA JOINT SERVICES BOARD

May 26, 2020

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in room S-10 at the Kenosha County Job Center and via video conferencing.

The **Members in Attendance** were Chairman Jeffrey Gentz, County Chief of Staff Jennie Tunkieicz, City Administrator Randall Hernandez, Chief of Police Daniel Miskinis, County Supervisor Monica Yuhás and Youth in Governance members Tristan Jantz and Sara Tyszkowska.

The **Member not in Attendance**, were Board Member Mark Modory and City Alderman Rocco LaMacchia Sr.

Under **Citizen Comments**, there were none.

Under **Approval of Minutes of Open Session Held on February 25 and April 3, 2020**, Ms. Yuhás made a motion to approve the minutes and Chief Miskinis seconded the motion. Motion approved unanimously.

Under **Director's Report**, Director Genthner reported that the employees are doing well and operations are continuing as normal. He reported that the organization is utilizing Webex for most meeting functions.

Ms. Yuhás inquired about the status of the open Telecommunicator vacancies. Director Genthner stated that there were upcoming interviews and the process is continuing.

The Board accepted the information as presented.

Under **Evidence Room Remodel**, Director Genthner reported that the project is moving along. It is several weeks behind because of the Covid-19. Construction is anticipated to be completed by the end of the current week. The evidence relocation will begin and is expected to be completed by fall.

The Board accepted the information as presented.

Under **TraCS Interface**, Assistant Director Nielsen reported that the TraCS interface issue has been resolved and the version 5 and 6 forms are working once again. Currently, they are working on the most updated version from 2019 and they will be pushing out more updates from 2020.

Chairman Gentz inquired about the cost of the updates and Assistant Director Nielsen stated that originally it would have cost \$3,000, but that Tyler Technologies has since rescinded that fee. As for the cost of future updates, there may possibly be a cost if the custom interface breaks as a result of a future update.

The Board accepted the information as presented.

Under **Agencies Utilizing of Software**, Assistant Director Nielsen reported that during the last meeting there was discussion on the costs of agencies outside the KPD and KSD utilizing the New World software. Assistant Director Nielsen gave a detail breakdown of the costs paid by each agency and who bears the cost of licenses and annual support.

The Board accepted the information as presented.

Under **Request to Approve MOU Bristol Fire and Kenosha Joint Services**, Assistant Director Nielsen presented the MOU with the Bristol Fire and Kenosha Joint Services with the Board's requested changes. A brief discussion ensued.

Mr. Hernandez made a motion to approve and Ms. Tunkieicz seconded. Motion approved unanimously.

Under **Comsys Contract**, Director Genthner reported that the Board was previously approached about entering into contract negotiations with Comsys, Inc. The renewal contract presented to the Board is for the years 2021 – 2023, includes a 3% increase in compensation from \$450,000 to \$463,500 per year along with some minor language changes.

Chief Miskinis made a motion to approve and Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Warrant Fee for Processing Bond Payment**, Director Genthner presented a history of a warrant fees. Director Genthner sought the opinion of Corporation Counsel on whether this fee could legally be charged. The opinion of Corporation Counsel is that the law does not legally permit KJS to charge a \$25 fee although there is conflicting case law about fees that can be collected.

Director Genthner requested that the \$25 warrant fee be eliminated. He will continue to review statutory provisions on whether any fees should or can be charged. A brief discussion ensued.

Chief Miskinis made a motion to approve and Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Family Medical Leave Law Policy**, Director Genthner reported that he made updates to the FMLA policy and requested approval.

Ms. Tunkieicz made a motion to approve and Chief Miskinis seconded the motion. Motion approved unanimously.

Under **Board Member Comments**, Mr. Hernandez wanted to thank those for arranging the remote services.

At 5:31 p.m., Chief Miskinis made a motion for **Adjournment** and Ms. Yuhas seconded the motion. Motion approved unanimously.