

KENOSHA JOINT SERVICES BOARD

January 28, 2020

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in the Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, County Chief of Staff Jennie Tunkieicz, City Administrator Randall Hernandez, Chief of Police Daniel Miskinis, County Supervisor Monica Yuhas, Board Member Mark Modory and Youth in Governance members Gabrielle Wellman and Tyler Andrews.

The **Member not in Attendance** were City Alderman Rocco LaMacchia Sr.

Under **Citizen Comments**, there were none.

Under **Approval of Minutes of Open Session Held on December 10, 2019**, Ms. Tunkieicz made a motion to approve the minutes and Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Director's Report**, Director Genthner reported that within the Board packet are the scheduled 2020 meeting dates and that he would be happy to address any questions regarding his report.

The Board accepted the information as presented.

Under **Evidence Room Remodel**, Evidence Manager Mark McMullen reported that they have begun the Evidence Room Remodel project. During the previous week, contractors set up temporary fencing in the basement garage, set up shelving, lighting, and cameras and moved all of the evidence into the temporary storage. Mr. McMullen presented pictures of the temporary storage and rooms to be remodeled to the Board and reported that they are currently within budget and ahead of schedule.

Mr. McMullen reported that the estimated completion date for construction is the end of March. At that time, they will start to transfer the evidence back into the department. Director Genthner reported they are planning to have all evidence transferred by mid-July.

The Board accepted the information as presented.

Under **TraCS Interface**, Assistant Director Nielsen reported that they have a signed agreement with Tyler Technologies to install the update. Currently, they are waiting on an implementation date and are on track for completing the upgrade. A brief discussion ensued.

The Board accepted the information as presented.

Under **Kenosha Joint Services IT Contract**, Director Genthner reported that they are entering the last year of a three year contract with Comsys. Within the terms of the contract, it allows for the contract to be extended by mutual agreement.

Director Genthner reported that the Kenosha Joint Services' departments are pleased with Comsys's performance and has reached out to the KPD and KSD for an opinion on the services they are provided. Both agencies stated that Comsys is responsive to agency needs.

Director Genthner is requesting to enter into negotiations with Comsys and look at extending the contract by an additional three years. He is looking to complete the negotiations over the next two months.

Ms. Tunkieicz made a motion to approve and Mr. Modory seconded the motion. Motion approved unanimously.

Under **Review Section 3.01.18 (6) Future Modifications of Formula of the IGA**, Director Genthner reported that they received a letter from City Administrator Randall Hernandez. Ms. Tunkieicz reported that she spoke with Mr. Hernandez on the previous Friday regarding reviewing the current IGA contract. Mr. Hernandez reported that they are requesting an objective financial review of the IGA agreement as it has been twelve years since the last review. A brief discussion ensued.

The Board accepted the information as presented.

Under **Request to Amend Kenosha Joint Services Financial Policy**, Director Genthner reported that they have updated the financial policy per the request of Chief Miskinis during the previous meeting. The amendment will allow the Director to make certain budgetary adjustments within set parameters along with some other minor adjustments.

Chief Miskinis made a motion to approve and Mr. Hernandez seconded the motion. Motion approved unanimously. A signature document approving the amendments to Resolution 08-01 was distributed for Board approval.

Under **Request to Carryover Funds**, Director Genthner requested to carryover \$12,321.11 in funds from 2019 to 2020. He would like to have these funds available for any unforeseen software maintenance fees or expenses that arise with the Cisco receipting software.

Ms. Yuhas made a motion to approve and Chief Miskinis seconded the motion. Motion approved unanimously.

Under **Board Member Comments**, there were none.

At 4:57 p.m., Ms. Tunkieicz made a motion for **Adjournment** and Mr. Modory seconded the motion. Motion approved unanimously.